

**Plymouth District Library Board  
Dunning-Hough Library  
223 S. Main Street  
Plymouth, MI 48170  
Finance Committee and Joint Special Board Meeting  
Monday, September 30, 2019**

1. Call to order and attendance –

Committee Chair Anderson called the Finance committee meeting to order at 6:05 p.m.

President Anderson called the Board meeting to order at 6:06 p.m.

Committee Members Present: Trustees Anderson, Khogali, Morrison

PRESENT: Trustees Anderson, George, Harper, Khogali, Maguire, Morrison

ABSENT: Trustee Pappas

ALSO PRESENT: Carol Souchock, Director; Robyn Lowenstein, Business and Human Resource Administrator

PUBLIC: Mr. Vaz – Plymouth, MI

2. Approve Finance Committee and Board Meeting agenda –

Resolved by Trustee Khogali; seconded by Trustee Morrison to approve the Finance Committee agenda.

AYES:3

NAYS: 0

PASSED

Resolved by Trustee Khogali; seconded by Trustee Morrison to approve the Board agenda.

AYES:6

NAYS: 0

PASSED

3. Public comment for both meetings – None

6. New Business -

6.1 Carpet squares

- Director Souchock recommended buying additional carpet squares because the company is no longer making that design in the size needed. Orders must be placed by October 11. Recently ordered 100 – asking for budget adjustment for an additional 200 squares. Upon further discussion, the committee decided a budget adjustment was not necessary. There are funds available from another account in the budget. Board recommendation to purchase up to 300 additional carpet squares with the goal of extending the life of the current carpet at a cost of \$17,400.

Resolved by Trustee Harper, seconded by Trustee Khogali to purchase up to 300 additional squares at a cost of \$17,400.

AYES:6                                      NAYS: 0                                      PASSED

6.2 Millage Communication

- The committee and board discussed how to share mileage communication with staff and public. Shirley Bruursema will speak at the Staff Day event held in 2020

6.3 Process and timing –

- Brief discussion by committee and board

6.4 Brainstorm members –

- Committee and board discussed possible members for the “Yes” campaign

7. Adjourn –

Resolved by Trustee Khogali; seconded by Trustee Morrison to adjourn the Finance Committee meeting at 7:40 p.m.

AYES: 3                                      NAYS: 0                                      PASSED

Resolved by Trustee Khogali; seconded by Trustee Morrison to adjourn the Board meeting at 7:41 p.m.

AYES: 6                                      NAYS: 0                                      PASSED