

**Plymouth District Library Board
Dunning-Hough Library
223 S. Main Street
Plymouth, MI 48170
Tuesday, June 15, 2021**

**Online Using Zoom for Public Participation and In-Person for Necessary Staff,
Board Members and Invited Guests**

1. Call to order and attendance – Trustee Pappas presided over the meeting in person, in lieu of President Khogali, who was on Zoom. The meeting was called to order at 7:32 p.m.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh 6
NAYS: 0
ABSENT: 0

MOTION: PASSED

PRESENT: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh

ABSENT: None

ALSO PRESENT: Melanie Bell, Interim Director and Head of IT, Shauna Anderson, newly appointed Director of PDL, Bruce Koldys, IT staff member

PUBLIC: Mr. Vaz – Plymouth, MI
Others were present but did not identify themselves

2. Approve agenda –

Resolved by Trustee Morrison; seconded by Trustee Khogali to approve the agenda.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh 6
NAYS: 0
ABSENT: 0

RESOLUTION: PASSED

3. Approve minutes of:

3A. May's regular meeting –

Resolved by Trustee Khogali; seconded by Trustee Walsh to approve the Minutes of May's regular meeting.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh	6
NAYS:	0
ABSENT:	0
RESOLUTION: PASSED	

3B. June 6, 2021's special meeting –

Resolved by Trustee Khogali; seconded by Trustee Walsh to approve the Minutes of the June 6, 2021 special meeting.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh	6
NAYS:	0
ABSENT:	0
RESOLUTION: PASSED	

4. Public comment –

- Mr. Vaz complimented the board's quality of Director interview questions and asked that Youth Librarian Barbara Dinan be given recognition for her work at the 2019 ALA Conference. Mr. Vaz's handout is available in the Library's copy of the June 2021 Board packet. Please request assistance from Administrative staff for access

5. Financial report and list of May’s bills –

- The Library received a credit from the Michigan Municipal League Workers’ Compensation Fund in the amount of \$2,212.00
- The Library received a credit from its insurance company due to the lack of claims
- Preston Bell’s Allen Elementary School teachers have donated \$600.00 to be used to purchase STEM books in his memory. A display will be created when the books are purchased
- Mr. Vaz asked about the cost of books lost. Trustee Pappas explained patrons must pay for any books they lose and will be refunded if the books are found

Resolved by Trustee Khogali; seconded by Trustee Morrison to accept the financial report.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh 6
 NAYS: 0
 ABSENT: 0
 RESOLUTION: PASSED

Resolved by Trustee Khogali; seconded by Trustee Morrison to approve for payment check numbers 29921 through 30004. The May payroll and retirement transfers and monthly interest notices will be approved in the July meeting

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh 6
 NAYS: 0
 ABSENT: 0
 RESOLUTION: PASSED

6. Librarians’ Report –

- The Library extended its hours of operation beginning June 1st
- The Library’s PDL Summer Connection began June 1st
- The Library hired Shauna Anderson as its new Library Director. She starts on June 21, 2021

6.1 Trustee Reports - None

7. Committee Reports

7.1 Building Committee – No Meeting

7.2 Personnel Committee – June 14, 2021

- This item will be covered under Agenda Item 8.1

7.3 Goals Committee – No Meeting

7.4 VEBA Committee – No Meeting

8. Old Business –

8.1 Extension of Emergency Paid Sick Leave & Emergency FLMA Benefits

- The Committee is recommending the extension of these benefits through December 31, 2021

Resolved by Trustee Khogali; seconded by Trustee Anderson, to extend emergency sick leave and emergency FMLA benefits from July 1, 2021 through December 31, 2021

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh 6

NAYS: 0

ABSENT: 0

RESOLUTION: PASSED

8.2 Library Service Update

- The Library is moving into Stage 5 – open to the public with conditions
- Upper Level computers have been reopened
- Teen and Youth Internet machines will be reopened soon.
- Patrons will be allowed to use the small conference/study rooms but must clean the area prior to leaving. Cleaning supplies will be made available to the patrons

8.3 New Director Update

- The Library's new Director, Shauna Anderson, begins her position June 21, 2021

9. New Business –

9.1 MERS 2020 Annual Actuarial Valuation

- Trustee Anderson focused on page 19 of the MERS report. The Library is underfunded by \$2,020,617, leaving the Library at 66% funded. Steps need to be taken to increase the funding in this account

10. Adjourn –

Resolved by Trustee Morrison; seconded by Trustee Anderson to adjourn the meeting at 8:25 p.m.

Roll Call:

AYES: Trustees Anderson, George, Khogali, Morrison, Pappas, Walsh	6
NAYS:	0
ABSENT:	0
RESOLUTION: PASSED	

Jean Walsh, Secretary