

# PLYMOUTH DISTRICT LIBRARY BOARD

Regular Meeting, Tuesday July 20, 2021, 7:30 p.m.

## THE MEETING WILL BE HELD ELECTRONICALLY FOR PUBLIC PARTICIATION.

This meeting will only be held electronically for public participation pursuant to the Open Meetings Act and MDHHS Orders. Only Library Board members, necessary staff, and invited guests may attend the meeting in person. Pursuant to the OMA, the Library gives notice of the following:

1. **Reason for Electronic Meeting.** In order to comply with the capacity restrictions in the MDHHS and other orders, the Library is requiring the public to attend remotely as permitted by the OMA.
2. **Procedures.** The public may participate in the meeting electronically and may make public comment through the following method:

To Join Zoom Meeting use this link or one of these phone numbers.

<https://us02web.zoom.us/j/84949591404>

Meeting ID: 849 4959 1404

Password: 99536543

Or call this number:

1-651 372 8299

3. **Contact Information.** For those people who desire to contact members of the Library Board to provide input or ask questions on any business that will come before the public body at the meeting, please contact Shauna Anderson, Director, sanderson@plymouthlibrary.org, (734) 453-0750 (ext. 218), prior to the start of the meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify Shauna Anderson, Director, sanderson@plymouthlibrary.org, (734) 453-0750 (ext. 218), within a reasonable time in advance of the meeting.

- 1 Call to order and attendance
- 2 Approve agenda
- 3 Approve minutes of June's meeting (attached)
- 4 Public Comment
- 5 Financial reports for:
  - 5A. May 2021 (attached)
  - 5B. June 2021 (attached)
- 6 Librarians' Report (attached and at meeting)
  - 6.1 Trustee Reports
- 7 Committee Reports
  - 7.1 Building Committee – No Meeting
  - 7.2 Personnel Committee – Meeting held July 19, 2021
  - 7.3 Goals Committee – No Meeting
  - 7.4 Finance Committee – No Meeting
- 8 Old Business
  - 8.1 Library Reopening Policy
- 9 New Business
  - 9.1 Acceptance of Gifts January 2021 – June 2021 (attached)
  - 9.2 2022 Budget Approval Schedule (attached)
  - 9.3 Updated Hours of Operation (attached)
    - 9.3.1 Traffic Flow Analysis (attached)
  - 9.4 Updated Organizational Chart (attached)
  - 9.5 Full Time Facilities Position (attached)
  - 9.6 Full Time Teen Librarian Position (attached)
- 10 Adjourn

### **Plymouth District Library Mission**

**To connect, enrich, and improve lives through information, services, and spaces.**