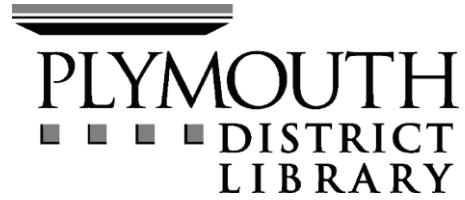


May 16, 2020

To: Plymouth District Library Board  
From: Carol Souchock, Plymouth District Library Director



Re: Irrigation Project - Part II

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We discussed the challenges with our current combined city and library irrigation system at our October 2019 board meeting. Due to ongoing expenses to the library from leaks in the irrigation system on City property and the lack of a City upgrade plan to permanently resolve these issues I was directed to move forward with obtaining funding proposals to isolate the library’s irrigation system from the City of Plymouth. We will work closely with the City of Plymouth during this transition and they understand the need for us to do so.

This is a two part project which will take place from late 2019 to the spring of 2020. Therefore it rolls over two budget years.

I obtained funding proposals for Part I – Plumbing Upgrades with the goal of completing this work in 2019. This involves running plumbing and a new backflow device inside the library to service the irrigation system on the Main Street side of the building. In addition this will bring the current back flow device which services the parking lot side of the building up to code with a protective cover. This work was completed in 2019.

The second part of this project updates the outdoor irrigation system. This includes new energy efficient heads and running new low voltage wire. We will continue to use the current irrigation pipes on library property as there are no failures in this piping. This work will take place in 2020 and is included in the proposed 2020 budget for a cost of \$6,000. I am concerned that costs may exceed our budgeted amount due to challenges landscaping companies are experiencing and I am moving forward with an internal budget adjustment to offset these increased expenses. I have the authority to make this adjustment but am reporting this change as I do all similar internal budget adjustments.

At this point I am seeking board approval to move forward with a still to be determined vendor at a cost not to exceed \$10,000. This work needs to be completed soon to help maintain our plantings. Internal Budget Adjustment:

EXPENDITURE: Repairs and Maintenance \$4,000

EXPENDITURE: Utilities -\$4,000

RESOLVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, TO APPROVE THE UPGRADING OF OUR IRRIGATION SYSTEM FOR \$10,000.

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