

APRIL 2026 MINUTES OF THE PLYMOUTH DISTRICT LIBRARY BOARD

The Regular Meeting of the Plymouth District Library Board was held on **April 21, 2026 at 7:00pm**, at the Plymouth District Library Friends Meeting Room, with Vice President Yasir Khogali in the chair and with Secretary Jessica Yaser present.

Also present: Trustee Mike Pappas, Trustee Jacqueline George, Trustee Denise Burrows, Director Shauna Anderson, Assistant Director Melanie Bell, and Administrative Assistant Anne Marie Reilly.

A motion by Trustee Pappas was adopted as follows: "That the April 2026 Agenda be approved as received."

The minutes of the last meeting were approved.

President Jean Walsh joined the meeting at 7:08pm.

The Director's Financial Report including list of March 2026 bills was received and placed on file.

A motion by Trustee Burrows was adopted as follows: "That the March 2026 Financial Report be accepted and checks #34430-34501, payroll, credit card payments and retirement transfers be approved."

The Director's Monthly Report for March 2026 was received and placed on file as amended under Facilities subheading Building Renovations, paragraph one, last sentence to read: "Our contractor has advised that the space will be ready by 8th June 2026."

A brief oral report was made by President Walsh who enjoyed attending Super-Sized Storytime and the packed Super Springtime Craftapalooza event. She also praised the excellent signage around the library and recommended the well-written article about PDL in the latest issue of The Rock Magazine.

A brief oral report was made by Vice President Khogali, Secretary Yaser, and Trustee Pappas who participated in the previous night's Pack 293 Webelos Den Meeting. It was a great inter-generational exchange, and the Webelos asked good questions. They dropped into the PDL Volunteer Dinner following this meeting out of curiosity as they had not received invitations.

A brief oral report was made by Trustee George, who praised the Volunteer Dinner decorations and was pleased to be given flowers from the Volunteer Dinner table settings.

The 1st Quarter 2026 Objective Review was received and placed on file as amended under Objective 3 subheading In Progress to read: "The celebration is planned for after 8th June 2026. Details will be confirmed soon."

A motion by Secretary Yaser was adopted as follows: "That the last pay period of 2026 be skipped for salaried staff and that implementation of a bi-monthly pay schedule for salaried staff commence in 2027."

The 2025 VEBA Actuarial Report was received and placed on file.

A motion by Secretary Yaser was adopted as follows: "That the Alternate 3 – BCN Gold Option 1 EA HMO and Alternate 4 – Blue Elect Plus POS Platinum Option 2 EA insurance options along with the listed co-insurance rates as presented be selected for Plymouth District Library staff."

- The vote was taken by roll-call as follows: Six Trustees voted in favor: Jessica Yaser; Jacqueline George; Michael Pappas; Jean Walsh; Denise Burrows; and Yasir Khogali. One Trustee absent: Treasurer Beth Sexton.

A motion by Secretary Yaser was adopted as follows: "That Plymouth District Library officially opt out of the PA 152 Medical Insurance Caps for plan year 2026."

A motion by Secretary Yaser was adopted as follows: "That the annual Dental and Vision coverage provided by Delta of Michigan for Plymouth District Library be renewed with co-insurance rates as presented."

- The vote was taken by roll-call as follows: Six Trustees voted in favor: Jessica Yaser; Jacqueline George; Michael Pappas; Jean Walsh; Denise Burrows; and Yasir Khogali. One Trustee absent: Treasurer Beth Sexton.

A motion by President Walsh was adopted as follows: "That the annual Life & Disability coverage provided by Mutual of Omaha for Plymouth District Library be renewed for \$18,622.68."

- The vote was taken by roll-call as follows: Six Trustees voted in favor: Jessica Yaser; Jacqueline George; Michael Pappas; Jean Walsh; Denise Burrows; and Yasir Khogali. One Trustee absent: Treasurer Beth Sexton.

A period for public comment was held. Zoom Guest Lynn Broniak-Hull complimented the Board on their professional meeting and requested information regarding the 2026 Board Trustee Election process.

The meeting was adjourned at 8:04 pm.

SIGNED: _____, _____
Anne Marie Reilly, Admin Assistant Date

APPROVED: _____, _____
Jessica Yaser, Secretary Date

ADMINISTRATOR'S NOTE: The term "received" means one or more of the following: presented on-screen, read aloud, distributed physically or published electronically for both Board Trustees and the public.