



TO: Plymouth District Library Board **DATE:** January 15, 2024
RE: Bids for Carpeting & Moving **FROM:** Shauna Anderson,
Services Director

The library issued a Request for Proposals for Carpeting and Moving services for the 2025 interior refresh. We supplied basic specs to gain a solid understanding of cost-structure, knowing that there will likely be updates once our design team has finalized recommendations. We offered a pre-bid meeting for interested vendors and eventually received 3 bids that met our specifications.

Our first round of evaluations scored the professional qualifications of the vendors as displayed in their proposals—highlighting their background and prior experience along with their approach to project management in a library environment. The second round of evaluations focused on the cost. Lastly, we conducted phone screens with the two top scoring vendors to answer any lingering questions and reached out to references to better understand their approach.

Our top two proposals were from Shaw Construction, with whom we already have a Blanket Purchase Order approved to support construction needs throughout the next fiscal year, and Library Design Associates, who we have worked closely with in the past for various projects including carpeting.

While there is significant merit to streamlining our vendors for the project, to enhance coordination and minimize communication disruptions, we believe that the pricing differences between LDA and Shaw was substantial enough to warrant recommending LDA for the job.

Below is a breakdown of the lump sum tabulation and evaluation scores.

VENDOR	LUMP SUM PRICING	EVALUATION SCORES	
Library Design Associates	\$560,907.00	140	30
Shaw Construction	\$758,455.49	130	30
Action Flooring	\$427,019.50	100	-

With this in mind, we recommend approving Library Design Associates bid for Carpeting and Moving services.

Resolved by _____, Seconded by _____, to approve the bid from Library Design Associates for Carpeting and Moving services for the 2025 interior refresh totaling \$560,907.00.

ROLL CALL

AYES:

NAYS:

ABSTAINED:

RESOLUTION ~

REQUEST FOR PROPOSAL

FLOORING REPLACEMENT AND MOVING SERVICES

NOTICE OF PROPOSAL

Plymouth District Library is seeking proposals from qualified contractors for the complete replacement of flooring throughout our 55,000 square foot public library. This project includes the installation of flooring materials comprising approximately 5% Luxury Vinyl Tile (LVT), 5% ceramic tile and 90% Interface carpet planks, categorized into three quality levels. Additionally, we require professional moving services for furniture and shelving during the project phases.

CONTACT: Shauna Anderson, Library Director
734-453-0750 ext. 218
sanderson@plymouthlibrary.org

DUE DATE: Friday, January 11, 2025 at 10:30am
Electronic submission only
Proposals received after this time will not be considered

DESCRIPTION OF THE GOVERNMENT

KEY PERSONNEL

The main contact for the RFP process is Director, Shauna Anderson. Upon acceptance, the main contact for the library moving forward will be Facilities Coordinator, Loreen Graham with support from additional library staff.

BACKGROUND INFORMATION

Plymouth District Library is located in busy downtown Plymouth, MI, midway between Detroit and Ann Arbor. PDL serves a community composed of 36,650 residents living in the City of Plymouth and the Charter Township of Plymouth, as well as the patrons of 75 Detroit-area libraries through a reciprocal borrowing agreement facilitated by The Library Network.

The library serves as a significant community hub and maintains strong partnerships with local and regional community groups, governments, schools, businesses, and cultural organizations. Plymouth's rich history has included the library for over 100 years. PDL is nationally recognized as a leader in the public library field, garnering "Star Library" status from *Library Journal* for the robust participation of our community.

NATURE OF SERVICE REQUIRED

GENERAL

The scope of work for the full building flooring replacement project at Plymouth District Library involves a comprehensive and systematic approach to ensure minimal disruption to library services while delivering high-quality results. The scope of work will follow a carefully curated timeline to ensure continuity of services during key times of the year.

SCOPE OF WORK

1. **FLOORING REMOVAL:** The flooring replacement will involve the complete removal of existing flooring materials across the entire library space, totaling 55,000 square feet. This includes careful extraction of all current carpet and other flooring types to prepare the area for the new installations. Our goal is to achieve a clean and safe environment that supports the library's aesthetic and functional needs.
2. **FLOORING INSTALLATION:** Following the removal, the contractor will conduct necessary preparations of the subfloors, ensuring they meet all standards for a smooth and durable installation. This may include repairs to the subfloor structure, moisture mitigation, and leveling as required.

The new flooring will consist of approximately 5% Luxury Vinyl Tile (LVT), 5% ceramic tile, and 90% Interface carpet planks. The carpet planks will be categorized into three quality levels—approximately 1/3 premium quality, 1/3 standard quality, and 1/3 basic quality—allowing us to create a dynamic and engaging atmosphere throughout the library. The contractor will be responsible for installing the flooring according to manufacturer specifications, ensuring optimal performance and longevity.

3. **MOVING FURNITURE AND SHELVING:** Given the extensive nature of this project, professional moving services for furniture and shelving are crucial. The contractor will coordinate the safe and efficient relocation of all library furniture on each floor, including tables, chairs, and equipment, as well as shelving units filled with books and materials.

The contractor will need to strategically plan the moving of items to ensure a smooth workflow during the flooring installation. After the new flooring is in place, the contractor will oversee the reassembly and placement of all furniture and shelving, restoring the library to its operational state with minimal delay.

TIME REQUIREMENTS

PROPOSAL CALENDAR

Request for Proposal Issued	Friday, November 22, 2023
Pre-Bid Meeting	Friday, December 13 2024 at 10:30am at PDL
Proposals Due, Public Bid Opening	Friday, January 10, 2025 at 10:30am at PDL
Selected Candidate Notified	Wednesday, January 22, 2025

PROJECTED TIMELINE

April 2025	Staff Areas
June 2025	Upper Level Public Spaces
September 2025	Main Level Public Spaces Grand Staircase Lower Level Youth Area

PROPOSAL REQUIREMENTS

BASIC CONTACT INFORMATION

A cover page must be submitted with basic contact information, including the owner of the firm and primary individuals to be involved in the project. Contact information should include a physical address, email, and phone numbers of the main office and a primary contact for all inquiries.

INSURANCE/LICENSE TO PRACTICE IN MICHIGAN

Demonstration of credentials and insurance should be submitted alongside a written proposal.

QUALIFICATIONS AND EXPERIENCE

The written proposal must demonstrate the qualifications, competence, and capacity of the individuals/firms seeking to provide services for Plymouth District Library.

SPECIFIC APPROACH

In addition to the qualifications of the individuals involved, the written proposal must describe a specific approach that the individual/firm will take to satisfy the requirements of the RFP. Successful candidates will be able to illustrate an approach that minimizes disruption to the functioning of the library.

REFERENCES

Proposals must include 3 professional references that can speak to the individual/firm's ability to satisfy the library's project requirements.

COST OF SERVICES

Proposals must include a signed, completed version of the attached pricing worksheet.

MANNER OF PAYMENT

The selected candidate will be required to submit a W-9 form alongside a signed proposal agreement. The contractor will submit monthly invoices to the library to be paid via check within two weeks of submission. Invoices must include detailed description of the services provided and the agreed upon rates.

EVALUATION PROCESS

REVIEW OF PROPOSALS

Proposals submitted will be evaluated by Plymouth District Library staff and/or representatives of the Library.

During the proposal evaluation process, Plymouth District Library reserves the right to request additional information or clarifications from proposers, or to allow corrections of errors or omissions.

EVALUATION CRITERIA

Proposals will be evaluated using three sets of criteria. Individuals/firms meeting the mandatory criteria will have their proposals evaluated and scored for both technical qualifications and price. Top scoring proposals in these areas will be called for a phone interview with the primary contact and judged on the feedback supplied by references that are able to be contacted within the evaluation time frame.

PHASE ONE

Mandatory Elements

1. Proof of Insurance and relevant licenses
2. Contact Information for 3 professional references
3. Proposal submitted by due date
4. Proposal follows the requirements set forth in the RFP

PHASE TWO

Professional Qualifications (100 points)

1. Background and prior experience
2. Approach to project management in a public library environment

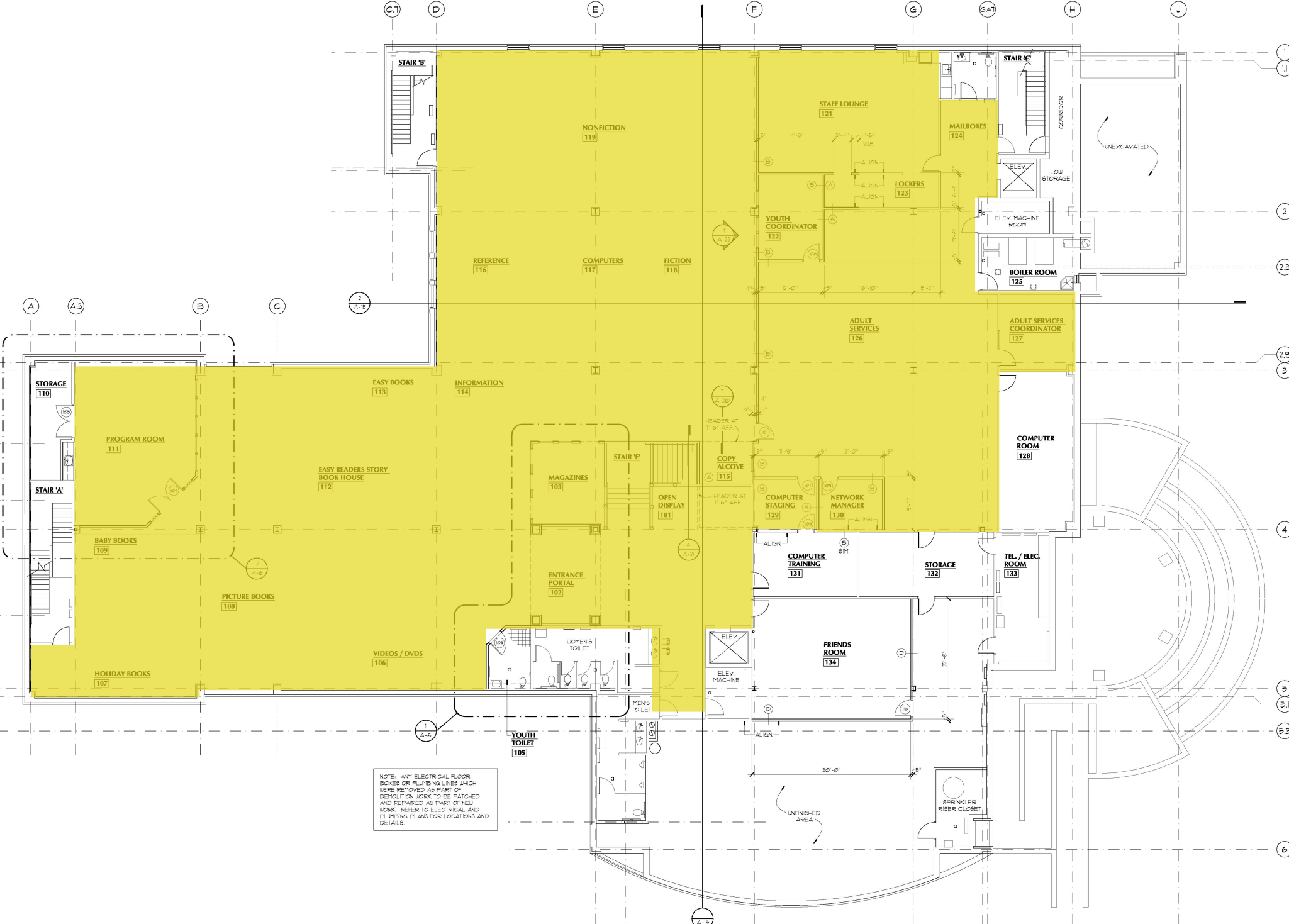
Price (50 points)

The maximum score for price will be assigned to the individual/firm offering the lowest total all-inclusive price. Appropriate fractional scores will be assigned to other proposers. Cost will not be the primary factor in the selection of a bid.

PHASE THREE

Interviews & References (30 points)

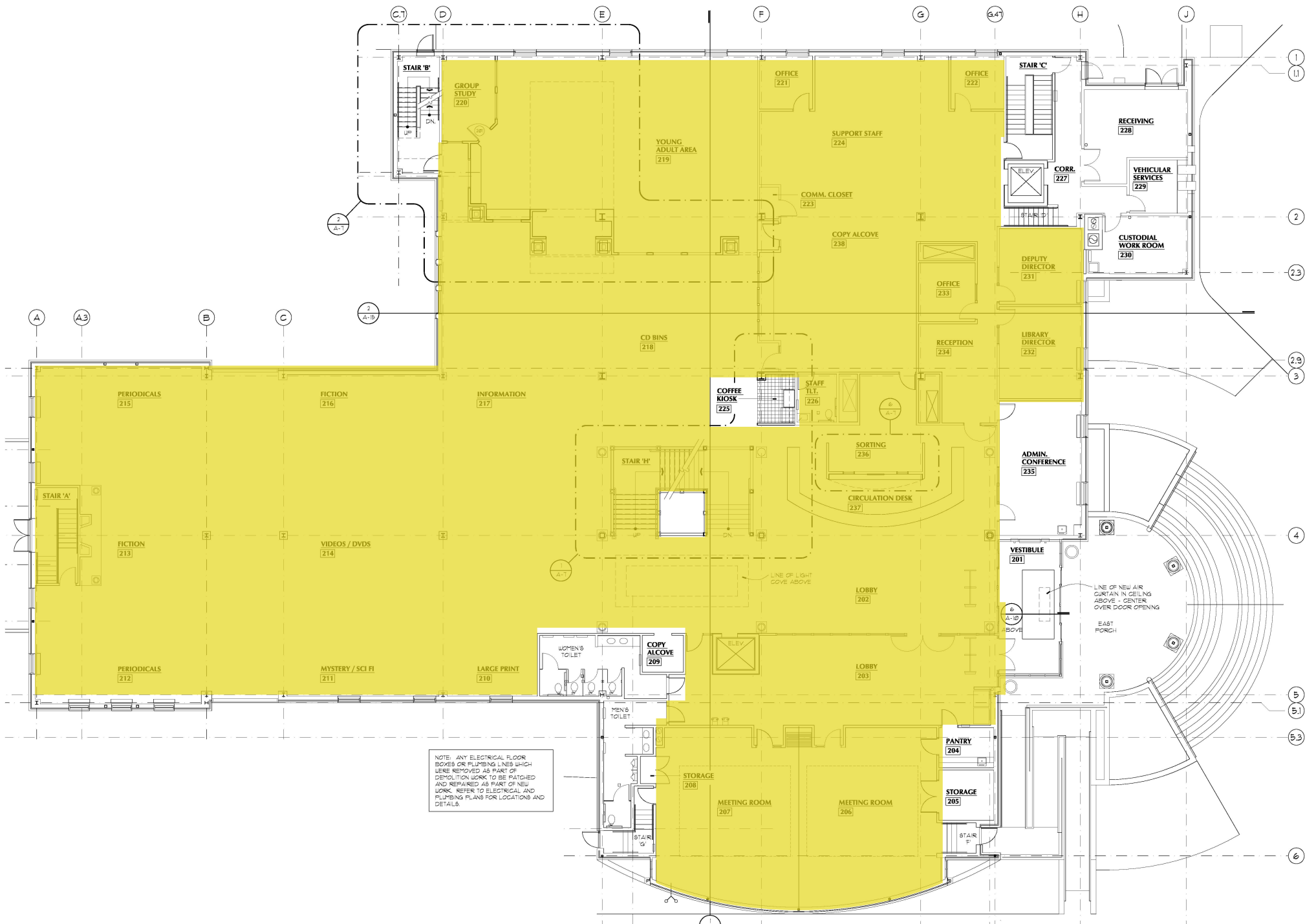
Successful proposals will be selected for phone interviews and reference checks. Every effort will be made to contact all references provided within the evaluation time frame. Evaluation of references will support the final selection.



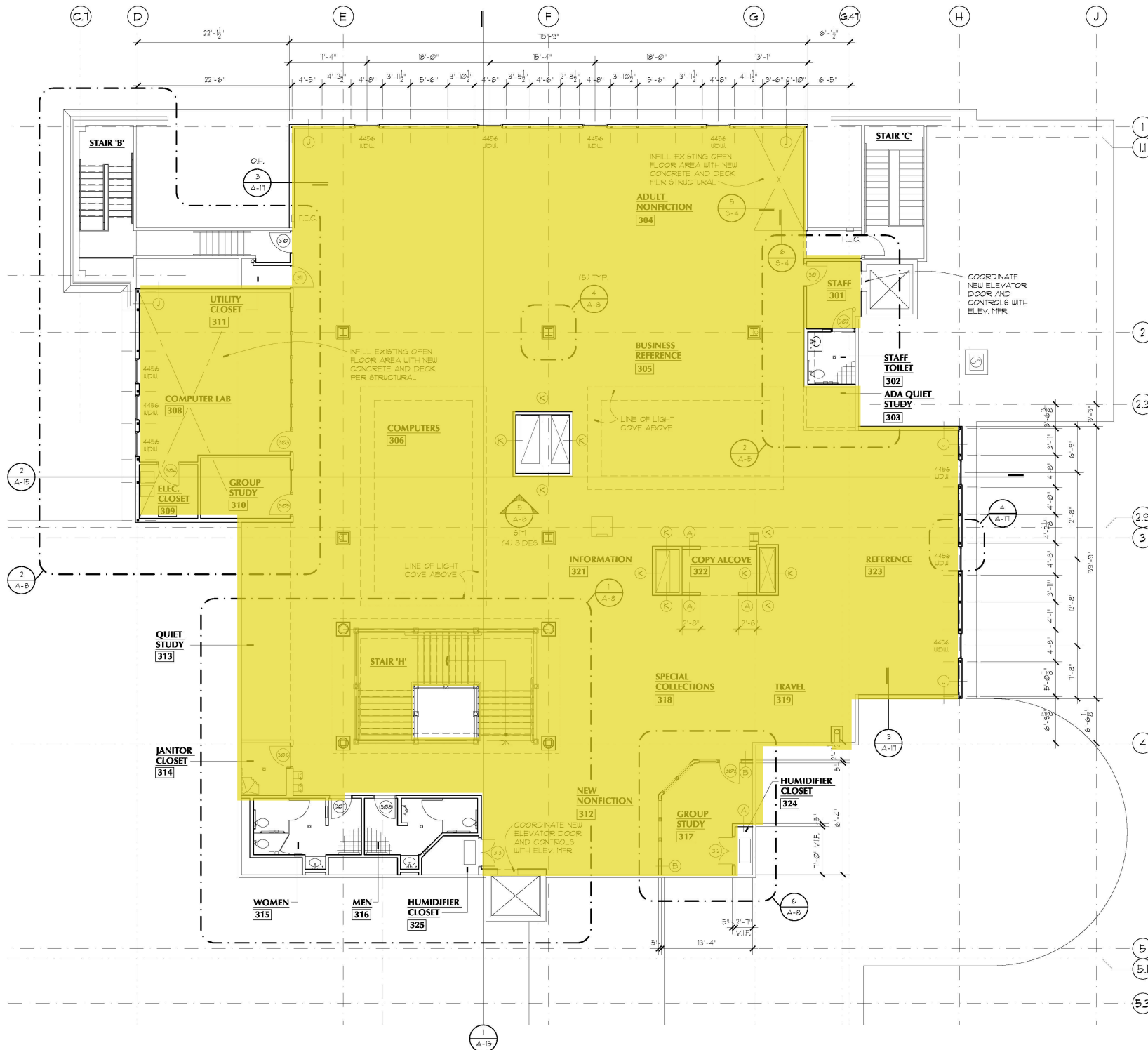
NOTE: ANY ELECTRICAL FLOOR BOXES OR PLUMBING LINES WHICH WERE REMOVED AS PART OF DEMOLITION WORK TO BE PATCHED AND REPAIRED AS PART OF NEW WORK. REFER TO ELECTRICAL AND PLUMBING PLANS FOR LOCATIONS AND DETAILS.



1 LOWER LEVEL FLOOR PLAN
 A-3 SCALE: 1/8" = 1'-0"



1
 A-4
MAIN LEVEL FLOOR PLAN
 SCALE: 1/8" = 1'-0"



UPPER LEVEL FLOOR PLAN

SCALE: 1/8" = 1'-0"



**LIBRARY
DESIGN
ASSOCIATES
INC.**

1149 South Main Street
Plymouth, Michigan 48170-2213

Telephone: (734) 459-5000

January 10, 2025

Ms. Shauna Anderson, Director
Plymouth District Library
223 S. Main St.
Plymouth, MI 48170

Subject: RFP for Flooring Replacement and Moving Services

Dear Ms. Anderson:

I am pleased to submit our proposal for flooring replacement and moving services for the Plymouth District Library. Enclosed you will find all requested information, as well as additional information on Library Design's history, and unique capabilities to handle a flooring and moving project in a building as large as the Plymouth District Library.

No firm in Michigan has more experience than LDA with flooring and moving projects in libraries. As our proposal will outline, LDA is uniquely equipped to handle these challenges with minimal disruption to the library. That is backed up not only by the references provided, but the hundreds of libraries across the State of Michigan where we have handled this type of work

LDA's history with the Library goes back to the original construction of the library building, which was managed by my grandfather. As a business, and family, we have been a part of every major interior change at the library, and hundreds of smaller projects over the years. We are very excited for the opportunity continue that lengthy relationship with our "hometown library" on this project.

Please do not hesitate to let me know what questions you may have on our proposal.

Sincerely,

Matt de Bear
Library Specialist



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CONTACT INFORMATION

Company Name: Library Design Associates, Inc.

Address: 1149 South Main St.
Plymouth, MI 48170

Firm Owner: Matthew Baughman
Owner Email: matt@librarydesign.com
Owner Phone: 614-563-1289

Primary Contact: Matt de Bear
Contact Email: mdebear@librarydesign.com
Contact Phone: 614-439-0030



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**PROFESSIONAL
RESUME**

Matt de Bear
22519 Montebello Ct.
Novi, MI 48375

**TECHNICAL
EXPERTISE**

Over 17 years of experience in the furniture industry, including logistics and project coordination. Two years spent in the LDA Ohio office assisting with all aspects of Project Management. Involvement with the Family business in several capacities for over 18 years.

EDUCATION

Bachelor of Science, Business Management, 2005
The Pennsylvania State University, University Park, PA

**PROFESSIONAL
AFFILIATIONS**

American Library Association
Michigan Library Association

**PROFESSIONAL
EXPERIENCE**

2011-Present Library Specialist, Library Design Associates, Inc.,
Plymouth, Michigan

2006-2010 Merchandise Planner, American Signature, Inc.
Columbus, Ohio

2005-2006 Office Manager, Library Design Associates, Inc.,
Columbus, Ohio



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Library Design Associates, Inc., founded in 1976, is a unique interior design and library equipment firm specializing in the planning, design and equipping of Public, Academic and Special libraries. Our staff consists of accredited Library Building Consultants, Interior Designers and Project Management administrators. The firm is capable of providing functional planning services, building layout, interior design and equipment procurement services.

The following phases of work are provided by the consulting team:

- * Program review and development with Owner and Architect
- * Analysis of architectural plans
- * Evaluation of furniture and equipment requirements based on program
- * Planning and preparation of scale layout drawings utilizing computer aided design and data base
- * Cost estimating and budgeting for furnishings
- * Professional interior design services to include finish schedules, selection of carpet and preparation of design color boards including presentation
- * Preparation of specifications and bid documents
- * Procurement of new furniture and equipment at wholesale cost dealing direct with manufacturers.
- * Coordination of all furnishings manufacturers including field measuring and electrical coordination with Architect and Owner
- * Installation services using trained technicians with over 25 years of experience and supervision by Project Manager



LIBRDES-01

DBENT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Finn's J M & J Insurance Agency, Inc. 483 Little Lake Drive Ann Arbor, MI 48103	CONTACT NAME: PHONE (A/C, No, Ext): (734) 668-4050		FAX (A/C, No): (734) 668-1860
	E-MAIL ADDRESS:		
INSURED Library Design Associates Inc 1149 S Main St Plymouth, MI 48170	INSURER(S) AFFORDING COVERAGE		NAIC#
	INSURER A: Hartford Insurance Group		058707
	INSURER B: Auto-Owners Insurance Company		18988
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			35SBAIS5768	9/7/2024	9/7/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			4814865000	9/7/2024	9/7/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			35SBAIS5768	9/7/2024	9/7/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
A	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	35WECLW3204	9/7/2024	9/7/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLE\$ (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

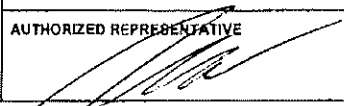
CERTIFICATE HOLDER

CANCELLATION

Plymouth District Library
 223 S Main Street
 Plymouth, MI 48170

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





**LIBRARY
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QUALIFICATIONS AND EXPERIENCE

No firm in Michigan has managed the replacement of flooring and the associated furniture and shelving moving more than Library Design Associates, Inc. In nearly 20 years, LDA has managed the flooring replacement at hundreds of libraries, of all shapes and sizes across the state.

With our firm's nearly 50-years of history, we are uniquely positioned to understand the nuances of replacing flooring in a library space. Our moving personnel, with over 50 years of combined experience are the same individuals that handle all of our furniture and shelving installation. In the case of our foreman, that includes the original installation of Plymouth District Library's furniture and shelving. That experience is unmatched, and ensures that every shelf, table, chair, and desk is handled appropriately, and in line with manufacturers requirements, and warranty standards. This includes the large service desks throughout the library.

LDA uses one of the leading commercial flooring installation firms in the area to handle the installation process of the flooring itself. Our history of working together allows us to manage the logistics of the moving of shelving and furniture to allow the installation of flooring to continue as quickly and seamlessly as possible. This ultimately minimizes the downtime and disruption to the library by having areas completed in a more timely manner.

Perhaps more critical is LDA's use of stack moving equipment. Our movers built and own our stack mover, which allows us to move the vast majority of the shelving in the library loaded. No books on this shelving are ever removed from the shelves, ensuring the collection stays in the correct order. For the shelving that is not able to be stack moved, materials are still able to stay on the individual shelves, which are then moved entirely onto LDA's special moving carts. For shelves that cannot be directly loaded onto carts, the material is unloaded, in order, onto LDA moving carts with shelving already installed. This again ensures that all materials stay in order, making the move back much quicker and efficient. In general, all double-face shelving will be stack moved, all single-face shelving will have shelves loaded onto carts, and all wood and Teen area shelving will have materials unloaded onto carts with shelving.



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PROJECT APPROACH

Once a final installation plan is complete, reflecting the specific locations for each carpet, LVT, and ceramic tile, LDA will coordinate a meeting with the Library, moving foreman, and flooring project manager to discuss a specific schedule for each area of work. This process ensures all stakeholders are involved in setting a schedule that minimizes disruption to the staff and public, and that all flooring and moving is done as efficiently as possible.

At the same time, all material is ordered as soon as final quantities are determined based on the installation plan. Once estimated ship dates are provided by manufacturers, a specific start date can be set. Typically we schedule a start date 2-3 weeks after that estimated ship date. This protects against any production or shipping delays by building in time. Lead times can vary from as short as (6) weeks to as long as (10) weeks or longer, depending on the final yardage requirements.

Once the installation begins, regardless of area, our moving personnel arrive first thing to begin clearing the space. This includes ALL shelving, furniture, and service desks. Our approach ensures that every square foot of the library is carpeted. Anything that can be moved is moved. This gives the library ultimate flexibility long term to rearrange any space without fear that there may be no carpet, or old carpet, underneath.

The goal is always to open up as big of space as possible for the flooring installation. That leads to more efficiency in the installation process, and of course less disruption than moving smaller spaces more frequently. Depending on the material, and especially any pattern work, we can typically install roughly 250 yards of material per day. That number can be lower with more pattern work, or higher with a simpler installation. LVT installation would be very similar. Ceramic tile installation would be a longer timeline given the additional preparatory steps required to install.

Once an area is cleared, the flooring installation crew will remove the existing flooring, and begin installing the prep work. LDA always includes a "skim coat" layer of prep. This ensures there is no adverse reaction between the existing adhesives, and the new adhesive. Once that layer dries, the adhesive for the new flooring is applied, and the new carpet tile or LVT is installed. Again, there are extra steps for ceramic tile (i.e. thinset, self level, grout, etc.).

Once the flooring work is completed in an area, our movers return all furniture to the appropriate position. It is our understanding that some shelving and furniture may be reset in a new location, and a plan showing those details will be provided. This process continues through all spaces in a given phase until all work is completed.



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PROJECT REFERENCES

Canton Public Library
1200 S. Canton Center Rd.
Canton, MI 48188

Marian Nicholson, Head of Business Services
P: 734-394-1066
E: nicholsonm@cantonpl.org

Dearborn Heights Public Libraries
Caroline Kennedy Branch
24590 George St.
Dearborn Heights, MI 48127

Michael P. McCaffery, Library Director
P: 313-791-3804
E: mpmccaffery@dearbornheightsmi.gov

Lincoln Township Public Library
2099 W. John Beers Rd.
Stevensville, MI 49127

Joelle Wake, Library Director
P: 269-429-9575
E: jwake@lincolnlib.org



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Carpeting, Book Moving, and Shelving Relocation Projects

Adrian District Library – Adrian, MI
Allendale Township Library – Allendale, MI
Almont District Library – Almont, MI
Andrews University – Berrien Springs, MI
Ann Arbor District Library – Ann Arbor, MI
Ann Arbor Public Library – Pittsfield Branch – Ann Arbor, MI
Armada Free Public Library – Armada, MI
Athens Community Library – Athens, MI
Auburn Hills Public Library – Auburn Hills, MI
Baker College of Auburn Hills - Auburn Hills, MI
Baker College of Cadillac – Cadillac, MI
Baker College of Clinton Township – Clinton Township, MI
Baldwin Public Library – Birmingham, MI
Benzie Shores District Library – Frankfort, MI
Blair Memorial Library – Clawson, MI
Brandon Township Public Library – Ortonville, MI
Brown City Public Library – Brown City, MI
Canton Public Library – Canton, MI
Capital Area District Library – Dansville Library – Dansville, MI
Capital Area District Library – Haslett Branch – Haslett, MI
Capital Area District Library – Holt-Delhi Library – Holt, MI
Capital Area District Library – Main Branch – Lansing, MI
Capital Area District Library – Mason Branch – Mason, MI
Capital Area District Library – Okemos Library – Okemos, MI
Capital Area District Library – South Lansing Library – Lansing, MI
Capital Area District Library – Williamston Branch – Williamston, MI
Caro Area District Library – Caro, MI
Charlotte Community Library – Charlotte, MI
Chelsea District Library – Chelsea, MI
City of Eastpointe Memorial Library – Eastpointe, MI
Clarkston Independence District Library – Clarkston, MI
Clinton Macomb Public Library – Main Branch - Clinton Township, MI
Clinton Macomb Public Library – South Branch – Clinton Township, MI
Clinton Township Public Library – Clinton, MI
Commerce Township Community Library – Commerce Township, MI
Constantine Township Library – Constantine, MI
Cromaine District Library – Hartland, MI
Davenport University – Warren Campus – Warren, MI
Detroit Catholic Central High School – Novi, MI
Detroit Institute of Arts – Detroit, MI

DeWitt District Library – DeWitt, MI
Dexter District Library – Dexter, MI
Dickinson Wright Law Firm – Lansing, MI
Dickinson Wright Law Firm – Troy, MI
East Lansing Public Library – East Lansing, MI
Farmington Branch Library – Farmington, MI
Farmington Community Library – Farmington Hills, MI
Ferndale Area District Library – Ferndale, MI
Flint Public Library – Flint, MI
Fowlerville District Library – Fowlerville, MI
Genesee District Library – Davison Branch – Davison, MI
Genesee District Library - Flushing Area Library – Flushing, MI
Genesee District Library – Grand Blanc-McFarlen Library – Grand Blanc, MI
Genesee District Library – Jack R. Winegarden Library – Fenton, MI
Genesee District Library – Main Branch - Flint, MI
Grace A. Dow Memorial Library – Midland, MI
Grand Ledge Area District Library – Grand Ledge, MI
Grosse Pointe Public Library – Central Library – Grosse Pointe Farms, MI
Grosse Pointe Public Library – Ewald Branch – Grosse Pointe Park, MI
Grosse Pointe Public Library – Woods Branch – Grosse Pointe Woods, MI
Hamburg Township Library – Hamburg, MI
Hazel Park Memorial Library – Hazel Park, MI
Henry Ford Centennial Library – Dearborn, MI
Herrick District Library – Holland, MI
Highland Township Public Library – Highland, MI
Hillel Day School of Metro Detroit – Farmington Hills, MI
Hillsdale College – Hillsdale, MI
Holly Township Library – Holly, MI
Holocaust Memorial Library – Farmington Hills, MI
Houghton Lake Public Library – Houghton Lake, MI
Howard Miller Library – Zeeland, MI
Jackson District Library – Meijer Branch – Jackson, MI
Lake Odessa Community Library – Lake Odessa, MI
Library for the Blind and Physically Handicapped – Clinton Township, MI
Livonia Public Library – Alfred Noble Library – Livonia, MI
Livonia Public Library – Carl Sandburg Library – Livonia, MI
Lyon Township Public Library – South Lyon, MI
Macomb Community College – Center Campus – Clinton Township, MI
Marian High School – Bloomfield Hills, MI
Marshall District Library – Marshall, MI
MERS – Lansing, MI
Michigan State University Undergraduate Library – East Lansing, MI
Michigan State University College of Law – East Lansing, MI
Mid-Michigan Medical Center – Midland, MI
Monroe County Library System – Bedford Branch – Temperance, MI
Monroe County Library System – Daume Administration Building – Monroe, MI
Monroe County Library System – Dundee Branch Library – Dundee, MI
Monroe County Library System – Ellis Library & Reference Center – Monroe, MI
Monroe County Library System – Ida Branch – Ida, MI
Monroe County Library System – South Rockwood Branch – South Rockwood, MI
Monroe County Library System – Summerfield-Petersburg Branch – Petersburg, MI

Niles District Library – Niles, MI
Northfield Township Area Library – Whitmore Lake, MI
Northville District Library – Northville, MI
Northwood University – Midland, MI
Novi Public Library – Novi, MI
Oak Arbor Church and School – Rochester, MI
Oakland University Kresge Library – Rochester, MI
Oakland University – School of Education – Rochester, MI
Oak Park Public Library – Oak Park, MI
Orion Township Public Library – Lake Orion, MI
Otsego County Library – Gaylord, MI
Otsego District Public Library – Otsego, MI
Oxford Public Library – Oxford, MI
Pace Academy – Southfield, MI
Pentwater Township Library – Pentwater, MI
Pinckney Community Public Library – Pinckney, MI
Plymouth District Library – Plymouth, MI
Pontiac Public Library – Pontiac, MI
Potterville Benton Township District Library – Potterville, MI
Public Libraries of Saginaw – Hoyt Library – Saginaw, MI
Ray Township Public Library – Ray Township, MI
Redford Township District Library – Redford, MI
River Rapids District Library – Chesaning, MI
Rochester Hills Public Library – Rochester, MI
Romeo District Library – Washington, MI
Romulus Public Library – Romulus, MI
Royal Oak Public Library – Royal Oak, MI
Ruth Hughes Memorial District Library – Imlay City, MI
Salem-South Lyon District Library – South Lyon, MI
Schoolcraft Community Library – Schoolcraft, MI
Schultz-Holmes Memorial Library – Blissfield, MI
Shiawassee District Library – Owosso, MI
Southfield Christian School – Southfield, MI
Southfield Public Library – Southfield, MI
Spring Arbor University – Spring Arbor, MI
Stair District Library – Morenci, MI
St. Charles District Library – St. Charles, MI
St. Clair County Public Library – Capac Branch, Capac, MI
St. Clair County Public Library – Ida Branch, Ida, MI
St. Clair County Public Library – Marine City Branch, Marine City, MI
St. Clair County Public Library – Port Huron, MI
T.A. Cutler Memorial Library – St. Louis, MI
Taylor Community Library – Taylor, MI
Taylor Parks Elementary School – Taylor, MI
Tecumseh Public Library – Tecumseh, MI
Thomas M. Cooley Law School – Ann Arbor, MI
Thomas M. Cooley Law School – Auburn Hills, MI
Thomas M. Cooley Law School – Grand Rapids, MI
Thomas M. Cooley Law School – Lansing, MI
Three Rivers Public Library – Three Rivers, MI
Troy Public Library – Troy, MI

University of Detroit Mercy - Law Library – Detroit, MI
University of Detroit Mercy – McNichols Campus – Detroit, MI
University of Michigan – Asia Library – Ann Arbor, MI
University of Michigan – Dearborn, MI
Van Buren District Library – Covert Branch – Covert, MI
Vicksburg District Library – Vicksburg, MI
Walled Lake City Library – Walled Lake, MI
Ward Church – Livonia, MI
Warren Public Library – Arthur J. Miller Branch – Warren, MI
Warren Public Library – Dorothy Busch Branch – Warren, MI
Washtenaw Community College – Ann Arbor, MI
Wayne County Community College – Eastern Campus – Detroit, MI
Wayne County Community College – Northwest Campus – Detroit, MI
Wayne State University – Health Sciences Library – Detroit, MI
Wayne State University – Undergraduate Library – Detroit, MI
West Bloomfield Township Public Library – West Bloomfield, MI
West Bloomfield Township Public Library – Westacres Branch – West Bloomfield, MI
Willard Public Library – Battle Creek, MI
Willard Public Library – Helen Warner Branch – Battle Creek, MI
Wixom Public Library – Wixom, MI
Ypsilanti District Library – Ypsilanti, MI
Ypsilanti District Library – Michigan Avenue Branch – Ypsilanti, MI
Ypsilanti District Library – Superior Branch – Ypsilanti, MI



**LIBRARY
DESIGN
ASSOCIATES
INC.**

1149 South Main Street
Plymouth, Michigan 48170-2213

Telephone: (734) 459-5000

PRICING

ITEM DESCRIPTION	UNIT	UNIT COST	ESTIMATED QUANTITY	TOTAL COST
Carpet Material	Sq. Yards	\$41.32	4,500 sq. yards	\$185,940.00
LVT Material	Sq. Feet	\$5.00	2,250 sq. feet	\$11,250.00
Ceramic Tile Material	Sq. Feet	\$12.50	2,250 sq. feet	\$28,125.00
Misc. transitions, base, etc.	Lot	\$1,089.00	(1) Lot	\$1,089.00
All adhesives, thinset, grout	Lot	\$14,852.00	(1) Lot	\$14,852.00

ITEM DESCRIPTION	UNIT	UNIT COST	ESTIMATED QUANTITY	TOTAL COST
Carpet removal, disposal	Sq. Feet	\$0.63	44,991 sq. feet	\$28,344.00
Install new carpet tile	Sq. Yards	\$7.44	4,500 sq. yards	\$33,469.00
Install new LVT	Sq. Feet	\$1.85	2,250 sq. feet	\$4,162.00
Install new ceramic tile	Sq. Feet	\$21.25	2,250 sq. feet	\$47,812.00
Furniture Moving	Lot	\$69,505.00	(1) Lot	\$69,505.00
Shelving/Book Moving	Lot	\$94,975.00	(1) Lot	\$94,975.00
All required prep work	Lot	\$28,822.00	(1) Lot	\$28,822.00

EQUIPMENT OR SERVICE	UNIT	UNIT COST	TOTAL COST
Shipping Charges	Lot	\$7,563.00	\$7,563.00
Storage Charges	Lot	\$4,999.00	\$4,999.00

GRAND TOTAL: \$560,907.00

Pricing Notes

- Carpet pricing is based on Interface WW865, WW860, and WW895. This makes up 90% of the space, with each pattern accounting for one-third of that 90%.
- LVT pricing is based on an average material allowance with no LVT specified. This makes up 5% of the space.
- Ceramic tile pricing is based on an average material allowance with no tile specified. This makes up 5% of the space.

- All labor includes no pattern or border work pending a final layout that shows these specifics.
- Furniture moving includes all loose items able to be relocated, including all service desks. Furniture to be returned “as is” per drawing to be provided, no modifications.
- Shelving moving includes stack moving where applicable, and materials unloaded onto LDA provided carts where applicable. Shelving to be returned “as is” with no modification of range lengths.



**CONSTRUCTION &
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COMMERCIAL & INDUSTRIAL
GENERAL CONTRACTORS



**223 S. Main St.
Plymouth, MI 48170**



**CONSTRUCTION &
MANAGEMENT CO.**

COMMERCIAL & INDUSTRIAL
GENERAL CONTRACTORS

Contact Information

Theodore V. Barker, AC President

13980 Farmington Road

Livonia, MI 48154

Phone: 734.425.6854

Email: tbarker@shawcm.com

Website: www.shawcm.com



Construction Services & Property Management Services

The Shaw name is widely recognized as a provider of quality construction and management services and our reputation with customers, building officials, suppliers and sub-contractors is without equal. Clients find that our company is small enough to provide personal attention to their project, and at the same time, the staff at Shaw Construction and Management Co. brings talent and experience usually associated with much larger firms.

We have experience in all aspects of construction as well a range of projects, from 250,000 sq. ft. department stores, to sophisticated medical facilities, to specialized industrial and retail build-outs. This diversity has provided exposure to virtually every construction method, venerable and leading-edge materials, and various trades and equipment. Our experience has sparked creative solutions to the challenges associated with all types of projects. *Since 1984*



**CONSTRUCTION &
MANAGEMENT CO.**

COMMERCIAL & INDUSTRIAL
GENERAL CONTRACTORS

Business References

Joseph Philips Architect

Joe Philips, AIA

921 Wing St.
Plymouth, MI 48170
734.455.8354

Keystone Electric

Dave Iglesias- Owner

29315 Garrison Dr.
Wixom, MI
248.264.6938

Building Bridges

Brad Naberhaus

46200 Port St.
Plymouth, Mi 48170
734.454.0866

Cathy Meyers - Vice President

Community Financial Credit Union

500 Harvey St.
Plymouth, MI 48170
734.582.8836

Lincoln Poley Architects

2030 Rugby C.
Ann Arbor, MI 48103
734.665.0211

Kathy Hutchinson

Salem-South Lyon District Library

9800 Pontiac Trail
South Lyon, MI 48178
Phone: 248.437.6431 ext. 206

Steve Anderson

City Of Plymouth – Parks & Recreation
525 Farmer St
Plymouth, MI 48170
734.455.6620

Our Lady of Good Counsel Church

Dave Elsey, Director of Facilities

1062 Church St.
Plymouth MI 48170
734.453.0326

Merritt Cieslak Design

Steve Schneemann

Farmington Hills, MI
ss@mcdarchitects.com
248.347.0001

Ken Cook Plumbing

3716 Trade Center Dr.
Ann Arbor, MI 48109
734.971.0304

Brandon Kritzman

Detroit Architectural Group
1644 Ford Ave
Wyandotte, MI 48192
734.556.3259

Project References

Current Significant Projects

- ≈ Boleski Funeral Home, Plymouth Township- \$4.5 Million Fall 2024 Completion
- ≈ Daniels Health Renovations - \$750,000, Spring 2024
- ≈ Cintas Mechanical - \$300,000, Spring 2024
- ≈ Chicane Restaurant - \$5 Million, Summer 2024 Completion
- ≈ Filer Credit Union Ludington - \$1.9 Million, Summer/ Fall 2024
- ≈ Livingston County EMS - \$300,000, 2024 Winter Completion
- ≈ Portland Credit Union Caledonia - \$1.7 Million, Winter 2024
- ≈ Awaken Credit Union Petosky- \$1.9 Million, Winter 2024

Salem-South Lyon Library Addition and Alterations,

Completion: Spring, 2019
Owner: Salem South Lyon Library
Contact: Kathy Hutchinson, Director, 248.437.6431 ext. 206
Architect: Merritt Cieslak Design, Ron Cieslak
Project Description: Construction Manager from early design to completion of a \$1,200,000 addition and alteration at Salem South Lyon Library. Constructed the 3,500 sq.ft. addition all while keeping the library fully functional, once the addition was completed, we completed alterations thru out the existing library.

Salem-South Lyon Library Drive Thru Addition

Completion: Fall, 2021
Owner: Salem South Lyon Library
Contact: Kathy Hutchinson 248.437.6431 ext. 206
Architect: Merritt Cieslak Design, Ron Cieslak
Construction Manager to implement design and create a brand new \$30,000 drive thru window and book return for office and public use.

Community Financial Credit Union 2nd Floor Renovation Headquarters, Plymouth, MI, 2023

Completion: Summer, 2023
Owner: Community Financial Credit Union
Contact- Bill Leon – Facilities Manager 734.453.1200
Architect: Joseph Philips Architects
Project Description: Construction Manager and Facilities Manager for all facilities throughout the state of Michigan. Most recently completed a \$950,000.00 entire 2nd floor office renovation of 7,500sf of space at their headquarters in Plymouth, MI,

***Community Financial Credit Union Branch and Tower Entrance, Livonia, MI, 2015**

***Community Financial Credit Union Plymouth Headquarters Renovation, 2016**

***Community Financial Credit Union Call Center, Novi, MI, 2016**

**Farwell Schools Bond Projects- Includes
Elementary School, Middle/High School and JPAC**

Completion: Winter, 2019-2023
Owner: Farwell Schools - Contact: Steven Scoville, Superintendent,
Architect: IDI Architects, Scott Hoeft AIA, 810.229.2701
Project Description: General Contractor responsible for constructing a 10,000 square foot addition of classrooms at Farwell Elementary while school was in session, space was completed on time and in budget for the start of school in the fall 2021. Completed complete renovations of Farwell Middle and High School thru the end of the 2021 school year thru out the summer and into the fall of 2021 all while keeping the school open and fully functional. Completed work to date totaling \$8.5 Million and will be back the summer of 2022 to complete additional phases of work at the High School and JPAC Building.

**AIM High School Media Room Split
AIM Cafeteria and Commercial Kitchen Renovation – 2018-2021**

Completion: Spring, 2021
Owner: AIM School - Mike Earls
Architect: Rueter Associates Architects
Project Description: Design Build to renovate their school commercial kitchen of 8,500 sq ft. to hence and make compliant to standards. Total project was approx. \$500,000

PARC Auditorium/Theatre, Plymouth MI

Completion: Spring, 2022
Owner: PARC Contact: Don Soenon, 734.516.4053
Architect: TMP, Derek Dinkeloo, 248.338.4561
Project Description: Construction Manager with a key role to renovate and alter a the auditorium of historical building with work totaling \$950,000.00 over a course of a year. A 300 seat theater, transforming the old middle school cafetorium space in to its original use of a theater from the 1950's, with electrical and mechanical infrastructure throughout the entire 180,000 square foot building. In addition, multiple projects over the course of two years which includes a new 300 parking space with all water run-off for the parking lot, and 180,000 square foot building collected and stays on site thru rain gardens. This is the largest completely self-contained run off parking lot completed to date.

Recent Church Projects

St Kenneth Social Hall Renovation

Completion: Spring, 2022
Owner: St Kenneth Church, Plymouth, MI
Contact: Brad Neilson, 734.395.5683
Architect: Neuman Smith, Stan Cole, 248.514.7885
Project Description: Construction Manager for a complete demolition of 3,500 sq.ft. of office space within the St. Kenneth Social Hall. Work was completed all while keeping the Social Hall open and functioning including a complete overhaul of the fire alarm system throughout the building with an addition of a new office space to house all administration activities and meeting spaces.

St Thomas the Apostle Catholic Church Beatification and Electrical Renovation

Completion: Spring, 2020
Owner: St Thomas the Apostle, Ann Arbor, MI
Contact: Kathy Grisdela, 7.4.761.8606 ext. 2903
Architect: Lincoln Poley Architect, Lincoln Poley, 734.665.0211
Project Description: General Contractor for a large sanctuary and electrical renovation at the historic St Thomas the Apostle Church in Ann Arbor, MI. The project brought the church electrical into code and updated all lighting to LED, repaired the plaster and painted entire church. Major complexities were to complete the work in the dome above the sanctuary, finding combination of shoring and lifts to complete the work, shoring the basement below and keeping the church fully functional throughout.

LakePointe Bible Church Addition and Alterations

Completion: Summer, 2017
Owner: LakePointe Bible Church, Plymouth, MI
Contact: Bill Mayes, 313.408.5026
Architect: Merritt Cieslak Design, Ron Cieslak 248.347.001
Project Description: Construction Manager for a 3,500 two story addition at LakePointe Bible Church in Plymouth MI to make the church ADA compliant. The addition housed a two story, three-stop elevator on top of all new meeting spaces, offices and spaces to help expand the churches capabilities. Project included renovating the existing nursery, restrooms, and existing meeting spaces all while keeping the church fully active.



CONSTRUCTION & MANAGEMENT CO.

COMMERCIAL & INDUSTRIAL
GENERAL CONTRACTORS

Firm Overview

SHAW CONSTRUCTION AND MANAGEMENT

Established in Livonia, MI in 1984
13980 Farmington Rd.
Livonia, MI

www.shawcm.com

Key Contact: Theodore V. Barker, AC
President
Phone: 734.425.6854
tbarker@shawcm.com

EMR Rating: .81
Builders License#: 2101187372 Exp. 5/31/2025
Federal ID: 38-2578895
MESC #: 1001362
Duns Number: 131431322
Worker's Comp Carrier: Auto Owners Insurance Co.

Insurance/Bonding: Troy Metro Agency
248.813.8540 (office)
Contact: Patrick Esper

Banking: Community Financial Credit Union
500 Harvey
Plymouth, MI 48170
734.453.1200
Contact: Melanie Szymanski

First Merchants Bank
41656 Ann Arbor Rd.
Plymouth, MI 48170

Accountant: Rehmann Robson
39300 West Twelve Mile Rd.
Farmington Hills, MI 48331
248.579.1100
Contact: Bryan Kearis

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Project Team

Company Officers:

Theodore V. Barker, AC, President

Became President January 1, 2009, formerly Vice President A.Z. Shmina Construction, twenty years experience in all forms of commercial construction management, Past President and Current Board Member Washtenaw Contractors Association, Plymouth A.M. Rotarian and Vice President of Foundation, Vistage Member, Plymouth Canton Steelers Little League Football Unit Director, PARC Board of Director, Bachelors degree in business from Grand Valley State University.

Martin P. Rapson, Vice President

Employed by Shaw Construction and Management Co. since 1985. Eastern Michigan University. Project Management and oversees property management side of the company along with overseeing construction projects as a Project Manager/Project Executive.

Suzanne Provagna, Chief Financial Officer

Employed by Shaw companies since 1995. Finance Administration, University of Phoenix. Vistage Key Member. Oversees all office administration, account receivables, billings, and overall finances of Shaw Construction.

Shaw Construction and Management History

Our Company was incorporated in December of 1984, as a subsidiary of Shaw Electric Company. In 1996 Richard Barker and George Friess purchased the portion of stock owned by Shaw Electric and continued as equal partners. In 2009, long time employee, Vice-President Martin Rapson, and Mr. Barker's son, Theodore Barker, purchased Shaw from Mr. Barker and Mr. Friess while keeping the elder Barker employed as an estimator within the firm. Commercial and industrial general contracting/construction management/design build work constitutes a large portion of annual sales. However, we also provide property management services for ten buildings totaling slightly over one million square feet. Since 1984, we have displayed constant growth in both our construction operations and our property management services. Our office and warehouse facilities are located at Farmington Road and the I-96 expressway in Livonia, Michigan. Our facilities consist of a 4,000 square foot building together with one acre of yard space.

Why use Shaw Construction and Management?

Shaw Construction is the ideal choice for this project. While small enough to provide individual attention to the project, Shaw offers talent and experience normally only available with much larger firms. The resumes of the principles of Shaw reflect vast experience in all aspects of construction as well diversity of projects. From 250,000 square foot department stores to the most sophisticated medical facilities, fifteen years of completed work at University of Michigan, and unique industrial projects such as the hydrogen fuel cell development laboratory for Nissan. This diversity has provided exposure to virtually every construction method, construction materials, various trades, equipment and the resultant challenges associated with all types of projects.

Shaw Construction's reputation with customers, building officials, suppliers and sub-contractors is without equal and inquires with those who have interacted with Shaw is always encouraged.

Shaw Construction has yet another qualification somewhat unique. An aspect of Shaw's experience is that of a property manager. With just over One Million square foot of property under management (in which 600,000 square feet was constructed by Shaw Construction) over the last thirty plus years has provided invaluable experience with construction materials, methods, and workmanship over the long term. This qualification has taught us to always look at projects through the eyes of an owner and not just a contractor. Our ability to value engineer goes beyond price, because we know what has performed for buildings over the decades. These qualities have given us the capability to recognize the best values for all types of facilities.

PROPOSED TEAM:

Estimator/Assistant Project Manager- Shawn Kranick, AC, Employed since 2011, came to Shaw Construction in the beginning of 2011 out of Eastern Michigan's Construction Management Program and immediately landed a project at Schoolcraft Community College, which he successfully estimated, ran, and completed. He has successfully taken off, estimated, budgeted for many of Shaw's 200 plus estimated projects annually and currently just finished projects he estimated and ran at Gianna House, second X Golf Buildout and Advia Credit Union Headquarters in Port Huron. He acted as our Project Manager for renovations and tenant buildouts at 888 Big Beaver Building (\$4 Million in total contracts) in Troy, MI. 30 hour OSHA certified. Washtenaw Contractors Association Epic Graduate.

Office Administration, Ann McNally - Ann has been employed since 2012, came to Shaw Construction from another contracting firm and brings years of experience in accounts payable along with customer service. Jaimie started her career as a Project Manager at Yazaki USA and became a stay at home mom after the birth of her son and daughter. She decided to come back to the work force in 2015 with Shaw Construction. Both would assist in this project in accounts receivable and payables along with contract management by issuing contracts, overseeing insurance requirements, and helping with the submittal process.

Project Manager/Project Executive- Theodore V. Barker, AC Running over 100 Million dollars in contracts as a Project Manager before coming to Shaw Construction in 2009. Since taking over Shaw Construction he has stayed focused on developing large company practices in a smaller company atmosphere and has successfully grown Shaw Construction without disrupting its excellent reputation.

Property Manager/Facilities Manager - Jaimie Provagna, Jaimie started her career as a Project Manager at Yazaki USA. In 2015, she decided to come back to the work force and join Shaw Construction. She has work in accounts receivable and payables along with contract management by issuing contracts, overseeing insurance requirements, and helping with the submittal process. In recent years taken on the role for property management.

THEODORE V. BARKER, AC

41242 Crabtree Court • Plymouth, MI 48170 • 734.260.0758 • tbarker@shawcm.com

Committed to our customer satisfaction by delivering and leading the most qualified team who strives to maintain our reputation as an outstanding organization.

PROFESSIONAL EXPERIENCE

PRESIDENT, CEO, 2009-Present

Shaw Construction and Management Co., Livonia, MI

- ✓ Recently completed City of Plymouth Fountain, PARC Theater, Farwell Schools 2021 Bond Projects at High School, Middle School and Elementary School, Addition and Alterations to Salem South Lyon Library, Michigan School of Psychology Campus Expansion, Fox Hills Chrysler Alterations and Lou LaRiche Chevrolet Addition and Alterations, Our Lady of Good Counsel Sanctuary Remodel, Addition and Alterations to Lake Pointe Bible Church
- ✓ 2012 Washtenaw Contractors Association Pyramid Award Winner for Best Project Team Under \$3 Million Category for the Miracle League of Plymouth
- ✓ Continue to grow relationships with long time customers Nissan Technical Center, Denso International, Jimmy John's, Johnson Controls and Diebold all while introducing new clients like CBRE, Munch's Supply, and Valeo.
- ✓ Property Management firm for just over 1,000,000 sq. ft. of facilities in Michigan
- ✓ Developed and implemented an ongoing maintenance program for Community Financial Credit Union branches and main headquarters, this relationship stemmed off of three successful renovations

VICE PRESIDENT, 2008

PROJECT MANAGER, 2001 – 2008

SUPERINTENDENT, 1998-2001

A.Z. Shmina, Inc. – Brighton, MI

Selected Contributions:

- ✓ Project Manager for First Presbyterian Church of Plymouth, First United Methodist Church of Garden City, \$4 million in total contracts
- ✓ Project Manager for The Shul Synagogue, West Bloomfield, \$3.5 million
- ✓ Established a Construction Management Contract for \$5 million and under projects at University of Michigan, and used this contract method for multiple projects at School of Public Health, Electrical Engineering and Computer Science Building, and through out the University Health Care Campus

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- ✓ Project Manager for University of Michigan; Michigan Stadium Renovation, Med Sci Buildings I & II Renovations, Observatory Lodge Renovation, Intramural Building, CCRB, Matthaei Botantacial Gardens Renovation, Angel Hall Auditorium C & D Renovations & Angel Hall LVA Student Affairs, North Campus Engineering Building I & II Optics, Radrick Farms Clubhouse Renovation, multiple elevator replacement projects, \$35 million in total contracts
- ✓ Project Manager for University of Michigan Hospital & Health Services; 4th Floor Neurosurgery Intensive Care Unit, Front Entrance Replacement Cancer Center and Taubman Center, Nuclear Pharmacy, Clinical Pharmacy, Autoclave, MRI Suite, High Dose Radiation and Generator Replacement, \$10 million in total contracts
- ✓ Project Manager for Ann Arbor Schools Bid Pack #6, Tappan Middle School Renovation, Burns Park Elementary Addition and Renovation, Angell Elementary Addition and Renovation, \$3.5 million in total Contracts
- ✓ Project Manager for Pittsfield Township Nature Preserve, \$1.5 million in total contract
- ✓ Project Manager for Orchard Lake Country Club Pool House and Lakelands Golf & Country Club Addition and Renovation, \$4 million in total contracts
- ✓ Project Manager for Toyota Tech Center Dyno Pit Replacement, and performed a variety of projects at the General Motors Tech Center, \$6 million in total contracts
- ✓ Superintendent for University of Michigan-Dearborn, Wellness Center, Education Building 2nd Floor Remodel, and Kindergarten Day Care Facility, \$3.5 Million in total contracts
- ✓ Superintendent for Grosse Ile Schools 1997 Bond Issue, \$20 million in total contracts
- ✓ Superintendent for Rockwood Municipal Buildings, \$7 million in total contracts

Education & Credentials

**B.A., Business Management, Seidman School of Business, Grand Valley State University
Allendale, MI**

30 Hour OSHA and CPR/First Aid Certified

Vistage Member

Washtenaw Contractors Association, Past President (2012-2016), Current Board Member

**Associated General Contractors Supervisory Program, Completed ten, ten-week courses covering
construction topics**

American Institute of Constructors, Associate Constructor, Michigan Chapter Board Member

Rotary Club of Plymouth A.M., Foundation Vice President 2016- Current

Lake Pointe Homeowner's Association, Vice President, Board Member 2012-2020

**Plymouth- Canton Steelers Head Football Coach- 23 years
Plymouth-Canton Steelers Football Unit Director 2017- 2020**

Michigan Youth Football and Cheer Conference, Secretary, Board Member 2017- Current

Canton High School Football Booster President 2019-2022

Precision Baseball Coach 2016- Present

Plymouth Arts and Recreation Center, Board of Directors

JAIMIE M. PROVAGNA

• jprovagna@shawcm.com • 734.377.7728 •

A highly motivated and career-minded professional possessing solid knowledge and expertise in the field of Property Management. Exceptionally strong analytical, organizational and problem solving skills. Demonstrated ability to interact with tenants in order to identify operational deficiencies and make suitable recommendations for building improvement.

PROFESSIONAL EXPERIENCE

Commercial Property Management 2015 - present Shaw Construction & Management Co.-Livonia, MI

Responsibilities handled:

- ✓ Property Manager for 850,000 sq. ft. of facilities in southeastern Michigan, ranging from office & medical
- ✓ Supervision of all accounting functions for Shaw Construction and seven managed properties
- ✓ Perform daily facilities management property review
- ✓ Introduce sustainability practices through the organization
- ✓ Oversee and coordination of personnel with daily related tasks
- ✓ Completed work orders and delegated tasks to co-workers / subcontract vendors
- ✓ Assist with existing and future tenants office expansion, relocations and floor plans
- ✓ Organize and assist with interior space design
- ✓ Project manager for tenant build outs
- ✓ Supervision of administrative facilities support staff
- ✓ Assist with strategic planning and projection of future earnings and expenses
- ✓ Coordinate and manage monthly reporting package

Selected Contributions

Shaw Construction & Management Co., Livonia MI

Responsibilities handled:

- ✓ First contact with tenants of managed properties
- ✓ Accounts receivable
- ✓ Administrative support to Shaw Management and Accounting Departments
- ✓ Managed Information Technology Systems Support
- ✓ Processing work orders, billing and administrative support and back-up for Chief Financial Officer

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Distributed Systems Administrator

Yazaki North America – Canton, Michigan (March 1995 – May 2002)

Primarily responsible for the upkeep of JDE OneWorld XE CNC and ISeries. Administration consisting of one deployment server, one enterprise server, Citrix Metaframe Farm, three web servers and one generation server.

System Administrator for JDE World and JDE OneWorld XE

- Sole CNC Support for JD Edwards OneWorld Xe warehouse software applications
- Implemented audit processes (deployment schedule, security, package cleanup, etc.) in order to insure that system is always running both effectively and efficiently.
- Proficient in all areas (OMW, ESU/ASU, package builds/deployments security, user support, etc.) of EnterpriseOne system administration
- Performed service pack upgrade from SP22 to SP23 and applied Update 7 on OneWorld XE.
- Install 2 Intel JAS Servers on WebSphere 5.X
- Responsible for planning and executing migration plans from World and Co-existence implementations
- System Security

System Administrator for ISeries.

- Administrator for an I-Series with multiple software packages such as (Turnover, DBU, Messenger Plus, EDI/Trusted Link, Future 3, JDEdwards World, Winspool and Kronos)
- PTF's and System Updates
- System Security
- Daily User administration

Education & Credentials

Bachelors of Science – Computer Information Systems, 2004

Madonna University, Livonia, MI

BOMI International – Facilities Management Administrator Designation– 2022

Washtenaw Contractors Association – Emerging Professional in Construction (EPIC) – 2022

30 Hour OSHA and CPR/First Aid Certified

SHAWN A. KRANICK

19945 29 Mile Rd • Ray, MI 48096 • 734.787.7003 • skranick@shawcm.com

PROFESSIONAL EXPERIENCE

ESTIMATOR/PROJECT MANAGER, 2012-Present **Shaw Construction & Management Co.-Livonia, MI**

Successfully prepared estimates, project documents, mobilization for projects, and worked closely with project leaders to complete projects on time. Has worked along side other superintendents and project managers, as well as been the Superintendent throughout time with Shaw Construction.

Select Completed Projects:

Farwell Schools 2021 Bond
Gianna House Renovations
Shaw Electric& Systems Integrated Façade Renovation in Southfield, MI
888 Building, Troy, MI Multiple Projects totaling over \$3.5 Million
Fox Hills Chrysler Dealership in Plymouth, MI
Advia Credit Union Headquarters Renovations
Multiple Team Rehab Renovations

Responsibilities handled:

- Project Coordination (Materials, Subcontractors, Venders... ETC)
- Safety Coordinator
- Project Documentation (ie. Scheduling, Mobilization, RFI's, Change Orders, Safety Manual, Purchase Orders, Owners Manual, Close out Procedures.)
- Jobsite Cleanliness

Shaw Construction Internship, 2011- 2012

Shaw Construction & Management Co. – Livonia, MI

- Assisted in management of job sites
- Assisted in Estimating and Bidding
- Planning and Scheduling Contractor Tasks
- Request for Information and Change Orders
- Organized and controlled warehouse
- Job Site Cleanliness and Organization

Education & Credentials

Eastern Michigan University 2010-2012
Bachelors Degree in Construction Management
Graduated December 2011

Accreditations Earned:

- ✓ Washtenaw Contractors Association Emerging Professionals Program (EPIC) 2014-2015
- ✓ Member, Associated Constructor (AC) through The American International Contractors (AIC)

Certifications Earned:

- ✓ First Aid/ CPR/ AED
- ✓ 30 hour Occupational Safety and Health (OSHA) Certification

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Troy-Metro Agency, Inc. 2065 Livernois Rd Troy MI 48083		CONTACT NAME: Patrick Esper PHONE (A/C. No. Ext): 2488138540 E-MAIL ADDRESS: patrick@troymetroagency.com FAX (A/C. No): 2488138598	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: HOME-OWNERS INS CO	NAIC # 26638
INSURED Shaw Construction & Management Co. 13980 Farmington Road Livonia MI 48154		INSURER B: AUTO-OWNERS INS CO	18988
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 20230823113525363

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			04106130	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Fire Legal Liability \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			5155928500	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			4486147902	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	04106025	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Installation Floater			04106130	01/01/2025	01/01/2026	\$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following are included as additional insureds; Plymouth District Library

CERTIFICATE HOLDER**CANCELLATION**

Plymouth District Library
 223 S Main St,
 Plymouth, MI 48170

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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FLOORING RFP PROPOSAL WORKSHEET

BASIC CONTACT INFORMATION

Company Name	Shaw Construction And Management
Physical Address	13980 Farmington Rd, Livonia MI 48154

Firm Owner Name	Theodore Barker
Owner Email Address	tbarker@shawcm.com
Owner Phone Number	734.260.0758

Primary Contact Name	Jaimie Provagna
Contact Email Address	jprovagna@shawcm.com
Contact Phone Number	734.377.7728

INSURANCE/LICENSE TO PRACTICE IN MICHIGAN

- Demonstration of credentials attached to this proposal
- Proof of insurance attached to this proposal

QUALIFICATIONS AND EXPERIENCE

Please describe your qualifications, competence, and capacity to provide carpeting and moving services for Plymouth District Library. *Attach additional sheets as needed.*

See attached documents

SPECIFIC APPROACH

Please describe the specific approach that you will take to satisfy the requirements of the carpeting and moving RFP. *Attach additional sheets as needed.*

See attached documents

REFERENCES

Proposals must include 3 professional references that can speak to the individual/firm's ability to satisfy the library's project requirements.

Name	
Physical Address	See attached documents
Phone Number	
Email Address	

Name	
Physical Address	
Phone Number	
Email Address	

Name	
Physical Address	
Phone Number	
Email Address	

COST OF SERVICES

See attached documents

Section 1: Materials and Product Costs

Item Description	Unit (e.g., sq. ft.)	Unit Cost (\$)	Estimated Quantity	Total Cost (\$)
Carpet Material				
Carpet Padding/ Underlayment				
Adhesives or Fasteners				
SUBTOTAL - MATERIALS				

See attached documents

Section 2: Labor Costs

Service Description	Unit (e.g., sq. ft.)	Unit Cost (\$)	Estimated Quantity	Total Cost (\$)
Carpet Removal and Disposal				
Installation of New Carpet				
Furniture Moving				
Library Shelving Moving				
Site Preparation (if applicable)				
SUBTOTAL - LABOR				

See attached documents

Section 3: Equipment and Other Costs

Equipment or Service Description	Unit (if applicable)	Unit Cost (\$)	Total Cost (\$)
Equipment Rental (if required)			
Transportation/Delivery Charges			
Miscellaneous Costs			
SUBTOTAL - EQUIPMENT/OTHER			

Section 4: Total Bid Amount

GRAND TOTAL: \$	\$758,455.49
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ACKNOWLEDGMENT

By submitting this worksheet, the bidder acknowledges that all costs outlined above are accurate and inclusive of the scope of work as described in the RFP.

Signature 	Date 1/10/2025
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FLOORING RFP PROPOSAL WORKSHEET

BASIC CONTACT INFORMATION

Company Name	Flooring Services, Inc / Action Floors LLC
Physical Address	12815 Wayne Rd. Livonia, MI 48150

Firm Owner Name	Bruce Reeve
Owner Email Address	breeve@flooringservices-inc.com
Owner Phone Number	810-499-4900

Primary Contact Name	Rob Kramer
Contact Email Address	rkramer@actionfloorsllc.com
Contact Phone Number	313-350-8584

INSURANCE/LICENSE TO PRACTICE IN MICHIGAN

- Demonstration of credentials attached to this proposal
- Proof of insurance attached to this proposal

QUALIFICATIONS AND EXPERIENCE

Please describe your qualifications, competence, and capacity to provide carpeting and moving services for Plymouth District Library. *Attach additional sheets as needed.*

Flooring Services, Inc has 35 years in business within Southeast Michigan performing commercial flooring installations including corporate, institutional and educational facilities. Action Floors, a wholly owned subsidiary of Flooring Services, Inc. has 30 years of commercial flooring and is national contract holder for Ford Motor Co. Combined upper management has over 90 years managing and facilitating commercial installations.

SPECIFIC APPROACH

Please describe the specific approach that you will take to satisfy the requirements of the carpeting and moving RFP. *Attach additional sheets as needed.*

Flooring Services / Action Floors have both performed installations in municipal libraries and similar type installations including providing move management. We have worked in retail book stores providing book and shelf moving, carpet removal and installation, while maintaining retail operations during business hours. This requires professionalism providing coordination, patience, skills and communication.

REFERENCES

Proposals must include 3 professional references that can speak to the individual/firm's ability to satisfy the library's project requirements.

Name	Rich Bardelli, Manager at Ford Motor Land Development
Physical Address	1 American Road Dearborn, MI 48121
Phone Number	734-658-6801 cell
Email Address	rbardel3@ford.com

Name	Stephen English, Facilities, U.S. District Court
Physical Address	Theodore Levin Courthouse 231 W. Lafayette Room 863 Detroit, MI 48226
Phone Number	313-296-5601
Email Address	stephen_english@mied.uscourts.gov

Name	Dave Senkbeil, Lang Constructors
Physical Address	9145 Corunna Road Flint, MI 48532
Phone Number	734-341-6579
Email Address	dave@langbuild.com

COST OF SERVICES

Section 1: Materials and Product Costs

Item Description	Unit (e.g., sq. ft.)	Unit Cost (\$)	Estimated Quantity	Total Cost (\$)
Carpet Material	SFT	Premium \$8.19 Standard \$4.96 Basic \$4.96	14,450 14,450 14,450	\$261,689.50
Carpet Padding/ Underlayment	N/A			
Adhesives or Fasteners	Pails	\$174.95	66	\$11,547.00
SUBTOTAL - MATERIALS				\$273,236.50

Section 2: Labor Costs

Service Description	Unit (e.g., sq. ft.)	Unit Cost (\$)	Estimated Quantity	Total Cost (\$)
Carpet Removal and Disposal	SFT		43,350	\$24,156.00
Installation of New Carpet	SFT		43,350	\$51,152.00
Furniture Moving	EA		1	\$15,598.00
Library Shelving Moving	EA		1	\$46,827.00
Site Preparation (if applicable)				
SUBTOTAL - LABOR				\$137,733.00

Section 3: Equipment and Other Costs


Equipment or Service Description	Unit (if applicable)	Unit Cost (\$)	Total Cost (\$)
Equipment Rental (if required)			\$16,050.00
Transportation/Delivery Charges			
Miscellaneous Costs			
SUBTOTAL - EQUIPMENT/OTHER			

Section 4: Total Bid Amount

GRAND TOTAL: \$ 427,019.50

ACKNOWLEDGMENT

By submitting this worksheet, the bidder acknowledges that all costs outlined above are accurate and inclusive of the scope of work as described in the RFP.

Signature 	Date 1/10/2025
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