



DIRECTOR REPORT

To: Plymouth District Library Board
From: Shauna Anderson, Library Director
Date: December 11, 2024

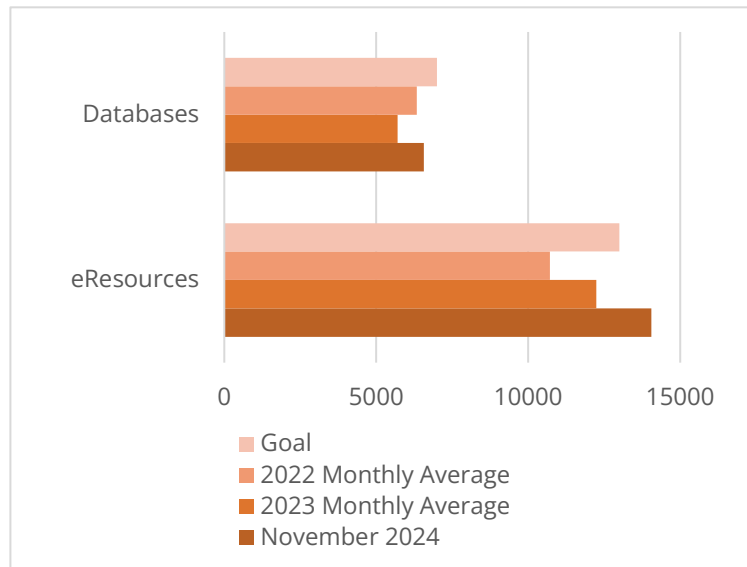
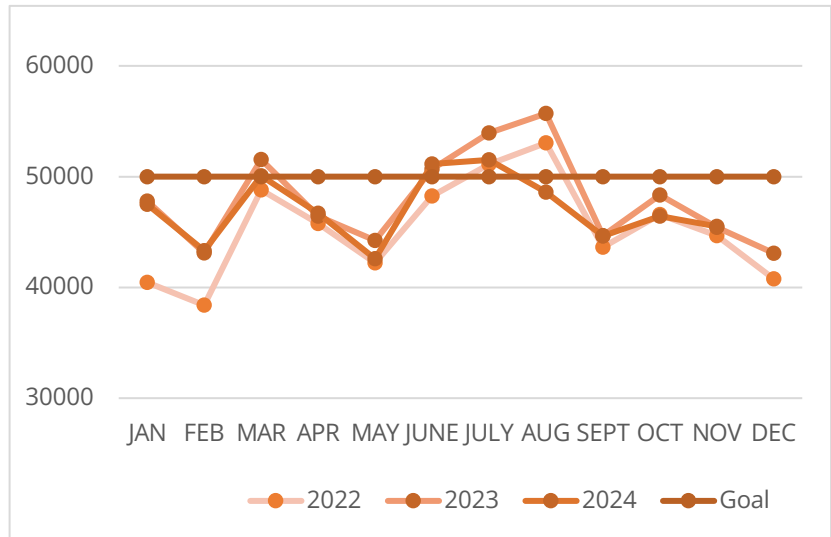
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Circulation	2	Technology	5
Checkouts across all spheres increased slightly over the prior month.		Bibliocommons launch, new security server	
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Veteran service fair, book release party, and very popular toddler events		Completed inspections, brick wall repair, and holiday lighting	
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Well Wayne Station installed to prevent overdoses in our community		Recruiting for an additional custodial technician	

CIRCULATION

PHYSICAL COLLECTIONS

Physical circulation started to increase once again, slightly above 2023 levels. This past month, we launched the Holiday Display in the lobby, which offered a curated selection of diverse holiday materials to celebrate the season.



DIGITAL COLLECTIONS

Both eResource and Database usage increased over the previous month and exceeded our monthly goal for eResource usage.

We now have a combined digital and physical circulation of 643k, at 83% of our goal so far this year.

NOVEMBER'S MOST POPULAR TITLES

- The Women* by Kristin Hannah
- The Wedding People* by Allison Espach
- The Grey Wolf* by Louise Penny
- Here One Moment* by Liane Morriarty
- In Too Deep* by Andrew Grant and Lee Childs

PARTICIPATION



(Above) Kids make tiny prints on 3D printed miniature printing presses. Local author Brittany Rogers celebrates the release of her latest book of poetry entitle Good Dress (Below).

PROGRAM HIGHLIGHTS

- Youth Department hosted a voting exhibit for kids to vote for their favorite picture book. 360 kids participated, and the classic Sesame Street tale *There is a Monster at the End of this Book* was the winner.
- Messy Play in November included 148 patrons!
- PDL hosted a Veterans Expo and Panel Discussion, where various local Veteran service providers shared information.
- 57 adults attended "Better Made in Michigan" with author Karen Dybis. They enjoyed Better Made chips, and a man featured in an old photo (as a child) shown in the presentation was actually in the audience, with the original photo in his possession. Small world!

↓ 14,377

Library Visits

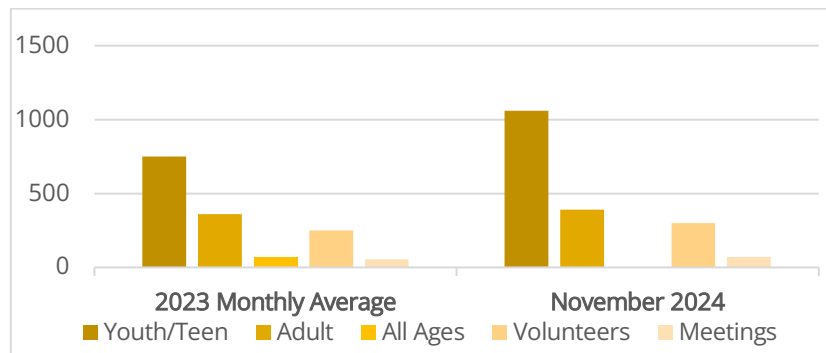
↓ 2,802

Questions Answered

↓ 83

Total Programs

Youth programs saw a significant increase in participation. This is primarily due to the popularity of our weekly Supersized Storytime and other events for toddlers.



COMMUNITY ENGAGEMENT

PROJECT UPDATES

Honoring Veterans

The library hosted our annual displays honoring veterans. We hosted a “white table” display outside of the Walldorf Dunning Room, a community-produced photograph display in the lobby, and a historic military uniform in our glass display case.

Community Outreach

Library staff members attended the annual Chamber Gala and connected with the new bookstore in town (Elephant Ear Bookstore).

Community Partnerships

The library worked with Wayne County and Wayne State University to install a “Well Wayne Station” stocked with free overdose rescue materials and public health information. We also hosted a collection for the United Way Hats for the Homeless program.

Plymouth District Library
November 27 at 10:51 AM · 🌐

This Thanksgiving, we want to thank you for being part of the Plymouth District Library family. Your love for reading and participation in our events and programs make this place warm and vibrant. Wishing you a joyful holiday! #Thanksgiving #ThankYou #CommunityLove #PlymouthMI



Plymouth District Library
November 6 · 🌐

Middle grade book lover and Adult Services Librarian, Katy, recommends *The Many Masks* by Andy Zhou by Jack Cheng! "Experience all the trauma and humor of middle school with Andy, who has lots going on - including his grandparents visiting from China, his best friend encouraging him to dye his hair, and being paired up with a bully in science. Can he figure out who he is beyond how everyone else sees him? You'll enjoy recognizing lots of Detroit area landmarks and snacks in ... See more



TECHNOLOGY

SPECIAL PROJECTS

New IT Installations

Security 101 replaced the library's failing security camera server with a new reliable model that was approved by the library board. This continues to move the library toward fully upgraded and streamlined server infrastructure.

ILS Updates

We are in the middle of public preview for BiblioCommons, and the feedback so far has been overwhelmingly positive. The full public launch is on December 12. We are beginning to work with Equinox on the back-end transition, but we are held up in contract review with our attorney.



*Note: this drop is due to the changes to the OPAC refresh cycle and a broken Google tag on the Library Calendar which did not record any hits.

FACILITIES

New Vending Machines

Installed, at no charge, a new energy efficient, cash or credit, beverage and snack vending machines in the recently refreshed guest beverage area on the main level.

Inspections Completed

The City of Plymouth DMS Cross Connection Control Program performed an inspection by HydroCorp of the library's internal water system for connections that potentially could contaminate the water distribution system. Minor discrepancies were noted with minimal follow-up repairs to the premises. We also completed rooftop unit and drain inspections with the new HVAC service provider. No issues were found.

Holiday Lights

Executive Property Maintenance installed exterior holiday lights throughout the landscaping near the parking lot and along Main Street. Minor repairs had to be made to a few outdoor electrical outlets, but all lighting is now functional and looking festive.

Brick Wall in Parking Lot

The brick wall along the Union St. parking lot was repaired after someone ran into it last month. The driver of the vehicle was a licensed builder and performed the repair at no charge to the library.

HVAC Repair

Urgent repairs were required on the library's humidifiers on the upper level after loud noises were reported one weekend. Both humidifier canisters were replaced and the source of the noise was fixed.

PERSONNEL

Open Positions

PT Custodial Technician

New Hires

Wendalyn Prather	12/2	Clerk
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Promotions

None

Terminations, Retirements, Resignations

None

Employee Anniversaries

Sherry Potas Garrett	12/7	3 years	Reference Assistant
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November FTE Count: 43.8