

PLYMOUTH DISTRICT LIBRARY BOARD

Special Meeting, Tuesday December 3, 2024

Hybrid Meeting In-Person and Using Zoom

1. Call to order and attendance ~ President Pappas called the meeting to order at 7:32 p.m.

PRESENT: Trustees Yaser, Walsh, Pappas, Khogali

ALSO PRESENT: Shauna Anderson, Director, Melanie Bell, Assistant Director

ABSENT: Trustees Morrison, George, Sexton

2. Approve agenda ~

Resolved by Trustee Khogali; seconded by Trustee Yaser to approve the meeting Agenda

AYES: 4 NAYS: 0 PASSED

3. Public Comment ~ NONE

4. New Business ~

4.1. FY 2024 Quote Approvals

Resolved by Trustee Walsh; seconded by Trustee Khogali to accept the proposal for MCD Architects to complete the first phase of design work for the interior refresh for a total of \$85,000 between now and the end of 2025.

AYES: 4 NAYS: 0 PASSED

Resolved by Trustee Walsh; seconded by Trustee Yaser to approve the quote from Library Design Associates to reconfigure the library's picture book shelving, totaling \$19,885.

AYES: 4 NAYS: 0 PASSED

Resolved by Trustee Yaser; seconded by Trustee Khogali to approve the quote for three self-checkout machines from Bibliotheca for a total of \$24,150.

AYES: 4

NAYS: 0

PASSED

5. Adjourn ~

Resolved by Trustee Walsh, seconded by Trustee Khogali to adjourn the meeting at 8:02 p.m.

AYES: 4

NAYS: 0

PASSED

Trustee Sexton, Secretary

DRAFT