

TO: Plymouth District Library Board

RE: VEBA Plan Amendment, Approval

DATE: November 13, 2024 FROM: Shauna Anderson, Director

Earlier this year, the board approved moving forward with a new way of administering VEBA benefits for Medicare-eligible retirees. These changes are already in motion with both MERS and Aptia, and retirees are all preparing for the change.

I submit for your approval the official legal changes that need to occur in our VEBA plan documentation in order for that change to take place January 1, 2025.

The attached document represents all the changes made by our attorneys to the original document.

RESOLVED BY _____ TO APPROVE THE AMENDED VEBA PLAN DOCUMENT AS PRESENTED EFFECTIVE 1/1/2025.

PLYMOUTH DISTRICT LIBRARY RETIREE MEDICAL PLAN

Effective December<u>Restated as of January 1,</u> 2002 As Amended March 20, 2012 and August 21 20122025 Formatted: Not Expanded by / Condensed by

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TABLE OF CONTENTS

	page
ARTICLE I	DEFINITIONS21
	1.1 Administrator
	1.2 Code
	1.3 Covered Area
	1.4 <u>3</u> Credited Service2 <u>1</u>
	1. <u>54</u> Effective Date <u>21</u>
	1. <u>65</u> Eligible Spouse <u>21</u>
	1.7 <u>6</u> Employee
	1. <u>87</u> Fiduciary
	1.98 Health Care Organization
	1. 10 9 Health Care Premiums
	1. <u>441</u> 0Libra
	ry 2
	1.12 Out of Area Coverage
	1.13 Out of Area Participant
	1.4411Participa
	$\frac{11}{32}$ nt $\frac{32}{32}$
	1.15 Pension Plan
	1. <u>16</u> 12
	an $\frac{32}{32}$
	1. 17 13Plan
	$\frac{1.17}{10}$
	1. <u>18</u> 14Retir
	ee <u>32</u> 1. <u>1915Spou</u>
	se <u>32</u>
	1.20 Supplement
	1. <u>2116</u> VEB
	A <u>32</u>
ARTICLE II	PARTICIPATION 42
	2.1 Eligibility Retiree
	2.2 Eligibility Spouse
	2.3 Participation 43
	2.4 Termination of Participation
	2.5 Continuation of Coverage
ARTICLE III	BENEFITS AND REIMBURSEMENT75
ARTICLE III	3.1 Benefits
	3.1 Benefits
	•
	3. <u>32</u> Coordination of Benefits

		page
3.4 <u>3</u>	Medical Care Expense Payment or Reimbursement	<u>86</u>
3. 54	Pre-Existing Condition	<u>108</u>
3. <u>65</u>	Non-alienation	<u>108</u>
3.76	Incompetency	<u>119</u>

	page
ARTICLE IV	ADMINISTRATION
	4.1 Powers and Authority
	4.2 Administrator
	4.3 Examination of Records
	4.4 Accounts and Records of the Plan $\frac{1310}{10}$
	4.5 Reliance on Tables, Etc $13\overline{10}$
	4.6 Nondiscriminatory Exercise of Authority
	4.7 Benefit Contracts
	4.8 Indemnification
	4.9 Claims and Appeals
	4.10 Expenses of Administration-
	Contracts
	14 11
ARTICLE V	CHANGES IN THE PLAN
	5.1 Amendment and Termination of the Plan
ARTICLE VI	MISCELLANEOUS PROVISIONS
	6.1 Information to be Furnished $\frac{1611}{11}$
	6.2 Limitation of Rights
	6.3 Illegality of Particular Provision
	6.4 Effect of Mistake
	6.5 Applicable Laws
	6.6 Construction $\frac{1612}{12}$
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SUPPLEMENT	TTO PLYMOUTH DISTRICT LIBRARY
RETIREE MEI	DICAL PLAN
RETIREE MEI	DICAL PLAN

APPENDIX A

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PLYMOUTH DISTRICT LIBRARY RETIREE MEDICAL PLAN

INTRODUCTION

This Plan was established effective December 1, 2002. The Plan is offered by the Plymouth-District Library (hereinafter referred to as the "Library)") for the benefit of certain retired Library employees and their spouses. This Plan provides participants with the opportunity to continue medical coveragereceive health benefits after retirement. It is intended that this Plan meet the requirements of Code Sections 79, 105 and 106 so that the Employer's contributions on behalf of participating employees and former employees will be excluded from gross income for federal income tax purposes and so that noncash benefits paid under the Plan will be excluded from gross income. The Plan is hereby restated as of January 1, 2025.

The Plan was amended on March 20, 2012 to clarify the level of benefit paid to Participants as measured by benefits provided to active Library employees.

The Plan was further amended on August 21, 2012, to provide an option of premium reimbursement for medical coverage not provided by the Library for "Out of Area Participants", as defined in the Plan.

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ARTICLE I DEFINITIONS

Wherever used in the Plan, the following terms shall have the respective meanings setforth below unless otherwise expressly provided herein.

1.1 "<u>Administrator</u>" means the Library or such other person or committee as may be appointed from time to time by the Library to supervise the administration of the Plan.

1.2 "<u>Code</u>" means the Internal Revenue Code of 1986, as amended from time to time. Any reference to any section of the Code shall be deemed to include any applicable regulations and rulings pertaining to such sections and shall also be deemed a reference to comparable provisions of future laws.

1.3 "<u>Covered Area</u>" has the meaning set forth m Section 1.13, and as further provided in Appendix A.

1.4<u>1.3</u> "<u>Credited Service</u>" means "Credited Service" as determined under the Pension • Plan.

1.51.4 "Effective Date" means DecemberJanuary 1, 20022025.

1.61.5 "Eligible Spouse" means a Spouse who is eligible to become a Participant* in this Plan by meeting the requirements of Section 2.2.

1.71.6 "Employee" means a common law employee of the Library, and shaller exclude leased employees and any individual who is paid for services to the Library as an independent contractor reported on Form 1099, whether or not such individual is actually performing services as a common law employee of the Library or is retroactively recharacterized as a common law employee of the Library through a judicial or administrative determination.

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1.81.7 "Fiduciary" means, with respect to this Plan, the Plymouth District Library, the
Administrator, or any individual, corporation, firm or other entity which assumes responsibilities
of the Library or the Administrator respecting management of the Plan or the disposition of its
assets.

1.91.8 "Health Care Organization" means an insurance company, health maintenance organization, preferred provider organization, third party administrator or other similar health care organization through which the Plan provides medical benefits.

1.101.9 "Health Care Premiums" shall have the meaning provided at Section 3.43(b)(6vi).

<u>1.11</u><u>1.10</u> "<u>Library</u>" means the Plymouth District Library, or any successor thereto.

1.13 "Out of Area Coverage" shall have the meaning provided at Section 3.1(b).

1.15 <u>"Out of Area Participant</u>" means a Participant whose legal residence is located outside the geographical area in which the Health Care Organization provides substantially all of the Plan medical benefits which it has contracted to provide (the "Covered Area"), as set forth in Appendix A. For example, if the Health Care Organization provides a full range of medical benefits within a geographic area, but provides only emergency care outside that geographical area, a Participant whose place of legal residence is outside that geographical area is an Out of Area Participant. Such Covered Area shall be as provided in Appendix A.

1.141.11 "Participant" means a Retiree or Spouse who meets the eligibility requirements set forth in Section 2.1 or 2.2 (respectively) and who has properly elected to become a Participant as provided in Section 2.3.

1.18 "Pension Plan" means the Municipal Employees' Retirement System of Michigan Pension Plan.

1.16<u>1.12</u> "<u>Plan</u>" means the Plymouth District Library Retiree Medical Plan as set forth herein and as it may be amended from time to time.

<u>1.17</u><u>1.13</u> "Plan Year" means a fiscal year ending on June 30.

1.18<u>1.14</u> "<u>Retiree</u>" means a former Employee of the Library if on the date such Employee terminates employment with the Library he (i) isor she has attained age 55 with 25 years of Credited Service, or (ii) is age 60 with and has completed at least 10 years of Credited Service, provided that such employee has at least ten (10) years of Credited Service earned at with the Library at the time of his retirement.

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1.19<u>1.15</u> <u>"Spouse"</u> means the person who is legally married to an Employee or Retiree in the state of the Employee's or Retiree's residence and not separated from him or her under a court decree of legal separation.

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1.24 "<u>Supplement</u>" means the Supplement attached to the Plan, which contains information about the medical coverage available under the Plan.

1.21<u>1.16</u> "VEBA" means the voluntary employees beneficiary association trust which is a part of this Plan, established for purposes of helping to fund benefits under this Plan. **Formatted:** Indent: Left: 0.12", First line: 0.5", Right: 0", Line spacing: single

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ARTICLE II PARTICIPATION

2.1 <u>Eligibility -- Retiree</u>. A Retiree shall become a Participant in this Plan upon meeting the requirements of Section 2.3.

2.2 <u>Eligibility – Spouse</u>. A Spouse shall be eligible to become a Participant in this Plan (an "Eligible Spouse") only in the following circumstances:

(a) **<u>Pre-Retirement Surviving Spouse</u>**. The widow or widower who survives an Employee who, at the time of the Employee's death, met the age and service requirements necessary to be a Retiree under Section 1.1814, and who, at the time of death, was actively employed by the Library.

(b) **<u>Retiree Spouse</u>**. The Spouse of a Retiree, who was married to the Retiree at the time the Retiree terminated active employment with the Library, and who has continuously remained married to the Retiree thereafter.

(c) <u>**Post-Retirement Surviving Spouse.**</u> The Spouse of a deceased Retiree, who was⁴ married to the Retiree at the time the Retiree terminated employment with the Library, and who remains continuously married to the Retiree thereafter until the Retiree's death.

An Eligible Spouse meeting the requirements of this Section 2.2 shall become a Participant in this Plan upon meeting the further requirements of Section 2.3.

2.3 Participation. Retirees and Eligible Spouses shall elect to begin participation by executing such enrollment forms as the Administrator may determine from time to time, and making required contributions. Participation begins as soon as is feasible after filing of the enrollment forms. A Retiree or Eligible Spouse may elect to begin participation upon first meeting the applicable eligibility requirements, or may elect to commence participation at a later date. A Participant may terminate participation, and may thereafter elect to resume participation pursuant to this Section 2.3, and subject to such rules as the Library may reasonably promulgate from time to time. A Retiree and Eligible Spouse may independently elect to participate (or not participate). The Retiree may participate without participation of his or her Eligible Spouse, and vice versa.

Notwithstanding anything in this Plan to the contrary, Retirees and Eligible Spouses shall be permitted to elect to participate in this Plan only if, and to the extent that, their participation is permitted by the contract with the Health Care Organization as in effect from time to time (as described in Section 3.1).

2.62.4 <u>Termination of Participation</u>. Retiree Participants or Eligible Spouse Participants will cease to be Participants as of the earlier of:

(a) the date on which such individual dies, or

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(b) the date on which he or she does not continue to make the contribution (if any)+ required for his or her continued participation, or	Formatted: Justified, Indent: Left: 0.12", First line: 0.49", Right: 0", Line spacing: single
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(c) the date on which an Eligible Spouse Participant ceases being the Spouse of a* Retiree.	Formatted: Justified, Indent: Left: 0.12", First line: 0.49", Right: 0", Space Before: 0 pt, Line spacing: single
2.72.5 Continuation of Coverage. Notwithstanding Section 2.4, if certain "Qualifying" Events" described in this section occur and a covered Spouse would lose coverage under this	Formatted: Space Before: 0 pt
Plan as a result, continued coverage is available under this Section 2.5.	Formatted: Justified, Indent: Left: 0.11", First line: 0.49", Right: 0", Line spacing: single
(a) The Eligible Spouse of a Retiree may purchase continuation coverage if the	Formatted: Space Before: 0 pt
Eligible Spouse was a Participant but ceases to be covered under the Plan as a result of either divorce or legal separation from the Retiree.	Formatted: Indent: Left: 0.11", First line: 0.5", Right: 0", Line spacing: single
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(b) The Retiree or the Retiree's former Eligible Spouse must inform the Administrator of a divorce or legal separation within 60 days after the date of such occurrence.	Formatted: Indent: First line: 0.49", Right: 0", Line spacing: single
(c) Within 14 days of the date the Administrator is notified of the occurrence of an*	Formatted: Space Before: 0 pt
event giving rise to the right to continuation coverage pursuant to this Section, the Administrator shall notify the former Eligible Spouse of the right to elect continuation coverage. The former	Formatted: Indent: Left: 0.1", First line: 0.5", Right: 0", Line spacing: single
Eligible Spouse shall have 60 days from the later of (i) the date the notice is received, and (ii) the date such individual would otherwise lose coverage, to inform the Administrator of his or her intent to elect continuation coverage.	
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(d) Continuation coverage shall be available only if the former Eligible Spouse pays the initial cost of continuation coverage, as well as any service charge permitted under the Code,	Formatted: Indent: Left: 0.13", First line: 0.47", Right: 0", Line spacing: single
no later than 45 days after the date the Administrator receives such individual's election to continue coverage. The cost of coverage shall be the Library's cost of providing health care to a single individual, based upon the individual's age. The cost of continuation coverage shall be determined for each Plan Year by the Library.	
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If the former Eligible Spouse does not elect continuation coverage, his or her health coverage under the Plan shall terminate.	Formatted: Justified, Indent: Left: 0.13", First line: 0.45", Line spacing: single
(e) If the former Eligible Spouse chooses continuation coverage, the coverage shall	Formatted: Space Before: 0 pt
be provided under the health care option elected by him or her prior to termination of his or her active Plan participation. Continuation coverage shall be available for 36 months.	Formatted: Indent: Left: 0.13", First line: 0.46", Right: 0", Space Before: 0 pt, Line spacing: single
(f) Notwithstanding the foregoing, continuation coverage shall terminate for a former Eligible Spouse as a result of any of the following:	Formatted: Indent: Left: 0.13", First line: 0.45", Right: 0", Line spacing: single
(1) The Library no longer manifier success $h = 14h$ success to $h = 0$ (1)	Formatted: Space Before: 0 pt
 (1) The Library no longer provides group health coverage to any of its Retirees or its Employees; 	Formatted: Indent: Left: 0.58", Right: 0", Line spacing: single
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(2) the former Eligible Spouse fails to pay the required contribution for	Formatted: Indent: Left: 0.57", First line: 0.5", Right:
continuation coverage within 30 days after the due date (except for the initial premium	0", Space Before: 0 pt, Line spacing: single
payment as provided in (d), above);	
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(3) after electing continuation coverage, the former Eligible Spouse becomes	Formatted: Indent: Left: 0.61", First line: 0.5", Right:
covered under another group health plan that either does not exclude pre-existing	0", Space Before: 0 pt, Line spacing: single
conditions or may not apply them as a result of the Health Insurance Portability and Accountability Act; or	
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(4) after electing continuation coverage, the former Eligible Spouse becomes	Formatted: Indent: Left: 0.61", First line: 0.5", Right:
eligible for Medicare.	0", Line spacing: single
(g) If a former Eligible Spouse elects continuation coverage and an enrollment period	Formatted: Right: 0"
ccurs while the former Eligible Spouse is still receiving continuation coverage, the Library shall	

occurs while the former Eligible Spouse is still receiving continuation coverage, the Library shall offer the former Eligible Spouse the opportunity to elect any of the health care options then offered under the Plan.

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ARTICLE III BENEFITS AND REIMBURSEMENT

3.1 <u>Benefits</u>.

3.1 This Plan shall provide a Benefits. Benefits will depend on each eligible Participant's Medicare eligibility, as described in this Section.

(a) **Pre-Medicare Participant** with medical benefits through a contract with a Health Care OrganizationBenefits. Eligible Participants who are not yet eligible for Medicare ("Pre-Medicare Participants") may choose from the following two options:

(a) <u>Coverage Option.</u> Pre-Medicare Participants may choose the "Coverage Option," under which they may continue health care coverage under a policy selected by the Administrator for each Plan YearLibrary. The actual medical expenses covered, and the extent of coverage, will depend solely upon the terms of that the contract, as in effect from time to time.

i. If a Participant is an Out of Area Participant, as defined in Section 1.13, then the Participant may elect Under the Medical Coverage Option, the Pre-Medicare Participant will be required to be reimbursed for Health Care Premiums paid by the Participant (pay any copays, deductibles, or the Participant's Spouse, if applicable) to obtain coverage other charges (other than thatthe cost of benefit coverage) provided for under the contract with the Health Care Organization. (For the avoidance of doubt, no such copays, deductibles, or other charges which are not Health Care Premiums shall be paid or reimbursed by the Plan.) Notwithstanding anything in this Plan to the contrary, Pre-Medicare Participants can elect the Coverage Option only if, and to the extent that, their participation is permitted by the contract with the Health Care Organization pursuantas in effect from time to this Plan ("Out of Area

(b)ii. **HRA Option.** Alternatively, Pre-Medicare Participants may elect to foregothe Coverage"). Such Option and instead receive reimbursement of Health Care Premiums in an amount equivalent to the dollar amount provided under the Medical Coverage Option (the "HRA Option"). If a Participant chooses the HRA Option, the Participant's Health Care Premiums shall be reimbursed pursuant to the terms of Section 3.43(b), below, and such reimbursement shall be provided in lieu of coverage under Section 3.1(a). Thethrough the Coverage Option. Under the <u>HRA Option, the</u> Participant must secure Out of Area CoverageCoverage on his or her own, and from whatever source the Participant chooses to utilize. Such source may include, without limitation, coverage provided by a current employer of the Participant, or of a Participant's spouse.Spouse.

3.3 iii. <u>Cost of Pre-Medicare Participant Benefits, The With respect to</u> <u>benefits provided to Pre-Medicare Participants pursuant to this Section 3.1(a), the</u> Library shall make a contribution for the cost of coverage-for a Participant based upon the Credited Service of the Employee upon whom Plan benefits are based, which Credited Service was earned at the Formatted: Font: Bold, Underline

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Library at the time of retirement (or death, with respect to a Pre-Retirement Surviving Spouse under Section 2.2(b)), as follows:

Library at the time of retirement (of death, with respect to a re-retirement surviving spouse	
under Section 2.2(b)), as follows:	Formatted: Font: Not Bold
(a)1 Atif the Detines has at least 20 second of Cardited Second and 1.4	Formatted: Introduction, Justified, Space Before: 0 pt
(a)1. Atif the Retiree has at least 20 years of Credited Service —and the Pre-Medicare Participant selects the Medical Coverage Option, the Library's contribution for coverage will equal 100% of the dollar amount paid by the Library for active Employees from time to timeemployees' coverage.	Formatted: Introduction, Justified, Indent: Left: 0.13", First line: 1.38", Right: 0", Space After: 12 pt, Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5", Tab stops: Not at 1.09"
(e)2. <u>Atif the Retiree has at</u> least 10 but less than 20 years of Credited Service — <u>and the Pre-Medicare Participant selects the Medical Coverage Option, the Library's</u> <u>contribution for coverage will equal</u> 50% of the dollar amount paid by the Library for active <u>Employees from time to timeemployees' coverage</u> .	Formatted: Introduction, Justified, Indent: Left: 0.13", First line: 1.38", Right: 0", Space After: 12 pt, Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5", Tab stops: Not at 1.09"
(e)3. For an Out of Area Participant with <u>if the Retiree has at least 20</u> - years of Credited Service who selects Out of Area Coverage, the Library shall creditand the Pre- Medicare Participant selects the HRA Option, the Library's contribution to the Pre-Medicare Participant's HRA will equal 100% of the dollar amount paid by the Library for active Employees from time to time to a Health Reimbursement Arrangement, as described in Section 3.4(b), belowemployees' coverage.	Formatted: Introduction, Justified, Indent: Left: 0.13", First line: 1.38", Right: 0", Space After: 12 pt, Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5", Tab stops: Not at 1.09"
4. For an Out of Area Participant withis the Retiree has at least 10 but less than 20 years of Credited Service who selects Out of Area Coverageand the Pre-Medicare Participant selects the HRA Option, the Library's contribution to the Pre-Medicare Participant's HRA will equal 50% of the dollar amount paid by the Library for active employees' coverage.	
(f) (b) Medicare-Eligible Participant Benefits. Retirees and Spouses who are eligible for this Plan and also eligible for Medicare ("Medicare Participants") will not be eligible for the Coverage Option or HRA Option, but will be enrolled in the Municipal Employees' Retirement System of Michigan ("MERS") Health Care Savings Program ("HCSP"). Under the HCSP, the Library shall credit 50% of the dollar amount paid by the Library for active Employees from time to time to a Health Reimbursement Arrangement, as described in Section 3.4(b), below will make monthly contributions to the Medicare Participant's HCSP account administered by MERS in accordance with the MERS HCSP Plan Document. The amount of the monthly HCSP contributions will be provided in accordance with the Contribution Addendum to the HCSP Plan Document.	Formatted: Indent: Left: 0.13", First line: 0.47", Right: 0", Space Before: 0 pt, Line spacing: single, No bullets or numbering, Tab stops: Not at 1.08"
Furthermore, the Participant shall be required to pay any co-pays, deductibles, or other charges (other than the basic cost of benefit coverage) provided for under the contract with the Health Care Organization as in effect from time to time. (For the avoidance of doubt, no such co-pays, deductibles, or other charges which is not a Health Care Premium shall be paid or	

reimbursed by the Plan.)

3.43.2 Coordination of Benefits. No amounts shall be paid <u>under the Coverage Option</u> with respect to any expense for which the Participant incurring the expense is reimbursed by other insurance or otherwise. If a Participant receives benefits under this Plan and is reimbursed for the expense giving rise to such benefits from any other source at any time, he <u>or she</u> shall remit the amount of such reimbursement to the Library. The benefits provided by the Plan are secondary to any which a Participant is entitled to under Medicare and Medicaid to the extent permitted by law, or under any other medical or health care plan or insurance contract, including any auto insurance contract unless there is a waiver of the auto insurance health benefit coverage. The Plan's benefits shall be determined as if the Participant were so enrolled. Participants must pay their own Medicare premiums. The foregoing shall not apply to any Medicare Participant or to any Pre-Medicare Participant who elects the HRA Option while such HRA Option is in effect,	Formatted: Indent: Left: 0.13", First line: 0.47", Right: 0", Space Before: 0 pt, Line spacing: single
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The foregoing shall not apply to an Out of Area Participant while Out of Area	
Coverage is in effect, provision for whose reimbursement is made at Section 3.4.	
3.53.3 Medical Care Expense Payment or Reimbursement.	Formatted: Space Before: 0 pt
	Formatted: Justified, Indent: Left: 0.58", Hanging: 0.5"
(a) Coverage through Health Care Organization. Expenses provided through a 🔨	Formatted: Space Before: 0 pt
Health Care Organization shall be paid to or for the benefit of Participants pursuant to the	Formatted: Indent: Left: 0.13", First line: 0.46", Right: 0.08", Line spacing: single
Health Care Organization's claims procedures.	0.00, Line spacing. single
(b)	Formatted: Underline color: Auto
Medicare Participants who select Out of Area Coverage pursuant to Sectionthe HRA Option in	Formatted: Underline, Underline color: Auto
subsection 3.1(b),1(a)ii. above, the Library shall credit an amount, determined pursuant to	Formatted: Underline
Sectionsby subsections 3.2(e) or 1(a)iii.3.2(d), and 3.1(a)iii.4 above, to a Health Reimbursement Arrangement ("HRA") as described below:	Formatted: Body Text, Justified, Indent: Left: 0.13",
Arrangement (TIKA) as described below.	First line: 0.44", Right: 0", Space After: 12 pt, Line
<u>1. i. Establishment.</u> This HRA is established effective as soon as	spacing: single, No bullets or numbering, Tab stops:
administratively feasible after August 21, 2012. The HRA is intended to permit Out of Area	Not at 1.08"
Participants <u>that elect the HRA Option (each an "HRA Participant")</u> to obtain reimbursement of "Health Care Premiums" (as defined in Section 3.4 <u>3(b)(6vi)</u> , below) on a nontaxable basis from	Formatted: Font: Not Italic, Underline
an HRA Account. The HRA shall not be funded with cash or other assets, and shall be paid from	Formatted: Font: Not Bold, Not Italic
the general assets of the Library or by the VEBA.	
2	
2 <u>ii. Legal Status. The HRA is intended to qualify as an employer</u> - provided medical reimbursement plan under Code §§ 105 and 106 and regulations issued	Formatted: Font: Not Italic, Underline
thereunder, and as a health reimbursement arrangement as defined under IRS Notice 2002-45,	Formatted: Font: Not Bold, Not Italic
and shall be interpreted to accomplish that objective. The Health Care Premiums (as defined in	Formatted: Font: Not Bold, Not Italic
Section $3.43(b)(6vi)$ below) reimbursed under the HRA are intended to be eligible for exclusion	
from the Out of Area <u>HRA</u> Participant's gross income under Code § 105(b),	Formatted: Font: Not Bold, Not Italic
3. -iii. Eligibility to Participate, Out of Area HRA Participants may enroll	Formatted: Font: Not Italic, Underline
in the HRA feature of the Plan by being eligible for and electing Out of Area Coverage; the HRA	Formatted: Font: Not Bold, Not Italic
Option as defined in Section 3.1(b),a) above,	Formatted: Font: Not Bold, Not Italic
	- officience - Forte - Not Bold, Not Italic

4iv. <u>Termination of Participation</u> . Participation in the HRA shall	Formatted: Font: Not Italic, Underline
cease upon the earlier of the following;	Formatted: Font: Not Bold, Not Italic
 <u>1)</u> the termination of the HRA by the Library; 	Formatted: Font: Not Bold, Not Italic
 <u>2)</u> the date on which the Out of Area<u>HRA</u> Participant dies; or 	
The <u>3)</u> the date on which the Out of Area <u>HRA</u> Participant ceases to be an Out of Area Participant, as defined in Section 1.13changes his or if earlier, ceases the selection of Out of Area Coverage as provided at Section 3.1(b).her election under the <u>Plan.</u>	
Health Care Premiums incurred by the Out of Area <u>HRA</u> Participant prior to the cessation of participation in the HRA and for periods of coverage prior to such cessation shall be eligible for reimbursement, subject to Section 3.4 <u>3</u> (b)(7 <u>vii</u>)(c) and other applicable provisions of the Plan.	Formatted: Justified, Indent: Left: 0.13", First line: 0.88", Right: 0", Space Before: 0 pt, After: 12 pt, Line spacing: single
6v. Benefits Offered, _The benefits offered under the HRA consistconsists solely of credits to an HRA account. There will only be one HRA account per Out of Area <u>HRA</u> ParticipantAnnual credits will be made only to the HRA account in the amount as set forth in <u>Sectionssubsection</u> 3.2(c) and (d)1(a)iii.3 or 3.1(a)iii.4 above, or if less,	Formatted: Body Text, Justified, Indent: Left: 0.13", First line: 0.88", Right: 0", Space After: 12 pt, Line spacing: single, No bullets or numbering, Tab stops: Not at 1.29"
such amount as is needed to provide reimbursement for Health Care Premiums for the period of	Formatted: Font: Not Italic, Underline
an Out of Area Participant's Out of Area Coverage. Only "Health Care Premiums" (as defined	Formatted: Font: Not Bold, Not Italic
in Section 3.4 <u>3(b)(6vi)</u> below) shall be reimbursable under the HRA	Formatted: Font: Not Bold
8. -vi. <u>Health Care Premiums</u> , "Health Care Premiums" are those expenses for health care insurance that would be permitted as a tax deduction under Internal	Formatted: Body Text, Justified, Indent: Left: 0.13", First line: 0.88", Right: 0", Space After: 12 pt, Line
Revenue Code § 213(d)). Such Health Care Premiums include those paid for any Medicare premiums, as well as medical, dental, prescription drug, or <u>visionvison</u> insurance premiums.	spacing: single, No bullets or numbering, Tab stops: Not at 1.28"
Health Care Premiums may be reimbursed from the HRA account only to the extent that the	Formatted: Font: Not Italic, Underline
expense has not been paid or reimbursed by any other group health care plan, including a health	Formatted: Font: Not Bold, Not Italic
savings account or flexible spending arrangement. If only a portion of the Health Care Premium	Formatted: Font: Not Bold, Not Italic
has been reimbursed elsewhere, the HRA account may reimburse or pay for the remaining portion of such expense, if it otherwise meets the definition of Health Care Premium under this	
Section $3.4_{3}(b)(6\underline{vi})$.	Formatted: Font: Not Bold, Not Italic

9. vii. Establishment of HRA Account

(a) (a) _____The Plan Administrator will establish and maintain an HRA account for each Out of Area<u>HRA</u> Participant who qualifies under Section 3.1(b), above. ____ The Plan Administrator shall not create a separate fund or otherwise segregate assets for the HRA account. _The HRA account so established will merely be a recordkeeping account with the purpose of keeping track of contributions, payments, reimbursements and available reimbursement amounts.

(b) (b) __Crediting of HRA account: An HRA Account shall be credited at the beginning of each Plan Year (or immediately upon establishment of the HRA Account during the Plan Year in which an out of Area<u>HRA</u> Participant first becomes eligible to Participate in the Plan) with an amount equal to the amount set forth in Section 3.2(e) or Section 3.2(d), above (or if less, such amount as would be necessary to provide reimbursement for Health Care Premiums for the period of an Out of Area Participant's Out of Area Coverage for such Plan Year).subsection 3.1(a)iii.3 or 3.1(a)iii.4, above. The full amount of the credit shall be available immediately at the beginning of the Plan Year (or immediately upon establishment of the HRA Account in the Plan Year that an Out of Area<u>HRA</u> Participant first becomes eligible to Participate in the Plan, or in which the Participant ehangesclects to Out of Area Coverage).become an HRA Participant).

(d) (c) _____Debiting of Account:_ An HRA account shall be debited-(reduced) for any reimbursement of Health Care Premiums incurred and paid during the Plan Year. _An <u>Out of AreaHRA</u> Participant must present evidence of payment of Health Care Premiums for reimbursement to the Administrator acceptable to the Administrator. _No such requests for reimbursement of payments made during a Plan Year which are presented to the Administrator more than 60 days after the end of the Plan Year shall be reimbursed.

(e) (d) _____Available Reimbursement Amount:_ The amount available for reimbursement in the HRA account during a Plan Year is the amount credited to the HRA account under <u>Section 7subsection vii</u>(b) (or if less, such amount as would be necessary to provide reimbursement for Health Care Premiums for the period of an Out of Area Participant's Out of Area Coverage for such Plan Year), reduced by prior reimbursements debited under <u>Section 7subsection vii</u>(c).

H. -viii. No Carrvover of HRA Account Balances; Forfeitures.- If anybalance remains in the HRA account at the end of the Plan Year after all reimbursements have been made for the Plan Year, such balance shall be forfeited. In addition, any HRA benefit payments that are unclaimed (e.g., uncashed benefit checks) by the close of the Plan Year following the Plan Year in which the Health Care Premium was incurred shall be forfeited.

3.73.4 <u>Pre-Existing Condition</u>. A pre-existing condition, i.e., an illness or injury for which medical advice, diagnosis, or treatment was received or sought prior to the effective date

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of Participation, is not excluded from coverage under the Plan, so long as it is covered by the Health Care Organization, where coverage is provided under Plan Section 3.1(a).

3.83.5 Non-Alienation. No interest of any person in, or right to receive benefits from, this Plan shall be subject in any manner to sale, transfer, assignment, pledge, attachment, garnishment, or other alienation or encumbrance of any kind; nor may such interest or right to receive benefits be taken, either voluntarily or involuntarily, for the satisfaction of the debts of, or other obligations or claims against, such person, including claims in bankruptcy proceedings. The preceding sentence shall not apply (a) to the extent required by applicable law, including, without limitation, the Michigan Public Employee Retirement Benefit Protection Act, MCL 38.1681- 38.1689, (b) in the event of a forfeiture under the Michigan Public Employee Retirement Benefits Forfeiture Act, MCL 38.2701-38.2705, or (c) for payment of support for a Spouse or former Spouse of a Retiree.

3.93.6 Incompetency. Any elections which may be made by a Participant under this Plane may be made by a duly appointed attorney-in-fact pursuant to a valid power of attorney, or by a guardian or conservator appointed for the Participant by a court of competent jurisdiction, provided that such attorney-in-fact, guardian or conservator furnishes proof of appointment and continued qualification satisfactory to the Administrator. The Administrator's actions pursuant to such election, shall be a complete discharge of any liability of the Plan therefor. Formatted: Space Before: 0 pt Formatted: Indent: Left: 0.13", First line: 0.45", Right: 0", Space Before: 0 pt, Line spacing: single

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ARTICLE IV ADMINISTRATION

4.1 Powers and Authority. The Administrator shall have any and all power and Formatted: Justified, Indent: Left: 0.11", First line: 0.5", authority which shall be necessary, advisable, desirable or convenient to enable it to carry out its Right: 0", Line spacing: single, Tab stops: 1.11", Left + duties under the Plan, including by way of illustration and not limitation, the powers and Not at 1.16" authority to make rules and regulations in respect of the Plan not inconsistent with the Plan, the Code, or other applicable law, to determine, consistently therewith, all questions that may arise as to the eligibility, benefits, status and right of any person claiming benefits under the Plan and to construe and interpret the Plan and correct any defect, supply any omissions, or reconcile any inconsistencies in the Plan, such action to be conclusive and binding on all persons claiming benefits under the Plan. Notwithstanding the foregoing, any insurer or contractual provider of benefits to be provided by the Plan retains the responsibility for administering the insurance contract. Notwithstanding the foregoing, the Municipal Employees' Retirement Board retains fiduciary responsibility relating to the administration of the HCSP, as provided in the HCSP Plan Document. Formatted: Space Before: 0 pt Administrator. The Administrator shall supervise the administration of the Plan, 4.2 Formatted: Justified, Indent: Left: 0.11", First line: 0.5", except to the extent that benefits under the Plan are provided through a Health Care-Right: 0", Space Before: 0 pt, Line spacing: single, Tab Organization- or through MERS. It shall be a principal duty of the Administrator to see that the stops: 1.11", Left + Not at 1.15" terms of the Plan are carried out for the exclusive benefit of persons entitled to participate in the Plan without discrimination among such persons. The Administrator shall have full discretionary power to administer the Plan in all of its details. For this purpose, the powers and responsibilities of the Administrator shall include, but shall not be limited to, the following, in addition to all other powers and responsibilities provided by the Plan: Formatted: Space Before: 0 pt (a) To make and enforce such rules and regulations as the Administrator deems Formatted: Indent: Left: 0.14", First line: 0.49", Right: necessary or proper for the efficient administration of the Plan; 0", Space Before: 0 pt, Line spacing: single (b) to effect any Plan amendments necessary to prevent discriminatory utilization; Formatted: Space Before: 0 pt (c) to interpret the Plan in good faith, such interpretation to be final and conclusive Formatted: Indent: First line: 0.5", Right: 0" on all persons claiming benefits under the Plan; (d) to decide all questions concerning the Plan and the eligibility of any person to Formatted: Indent: Left: 0.13", First line: 0.49", Right: participate in the Plan; 0", Line spacing: single Formatted: Space Before: 0 pt (e) to compute the amount of benefits which shall be payable to any Participant in-Formatted: Indent: Left: 0.13", First line: 0.5", Right: accordance with the provisions of the Plan, and to determine the person or persons to whom such 0", Line spacing: single benefits shall be paid; Formatted: Space Before: 0 pt (f) to authorize the payment of benefits; Formatted: Indent: Left: 0.62", Hanging: 0.5", Space Before: 0 pt to appoint such agents, counsel, accountants, consultants and other persons as (g) Formatted: Indent: Left: 0.13", Right: 0", Line spacing: may be required to assist in administering the Plan; and single Formatted: Space Before: 0 pt

(h) to allocate and delegate the responsibilities of the Administrator under the Plan- and to designate other persons to carry out any of such responsibilities, any such allocation, delegation or designation to be in writing.	Formatted: Indent: Left: 0.12", First line: 0.5", Right: 0", Space Before: 0 pt, Line spacing: single
4.3 <u>Examination of Records</u> . The Administrator shall make available to each Participant such records under the Plan as pertain to such Participant, for examination at reasonable times during normal business hours.	Formatted: Justified, Indent: Left: 0.11", First line: 0.5", Right: 0", Line spacing: single
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4.4 Accounts and Records of the Plan. The Administrator shall establish and maintain records necessary to determine eligibility and benefits under the Plan, and to reflect all benefits provided and all administrative actions. The Administrator shall maintain such records as long as necessary for proper administration of the plan, and at least for any period required by law.	Formatted: Justified, Indent: Left: 0.11", First line: 0.5", Right: 0", Line spacing: single
law.	Formatted: Space Before: 0 pt
4.5 <u>Reliance on Tables, Etc.</u> In administering the Plan, the Administrator shall be entitled to the extent permitted by law to rely conclusively on all tables, valuations, certificates, opinions and reports which are furnished by or in accordance with the instructions of accountants,	Formatted: Justified, Indent: Left: 0.11", First line: 0.5", Right: 0", Space Before: 0 pt, Line spacing: single
counsel or other experts employed or engaged by the Administrator.	Formatted: Space Before: 0 pt
4.6 <u>Nondiscriminatory Exercise of Authority</u> . Whenever in the administration of the Plan any discretionary action by the Administrator is required, the Administrator shall exercise its authority in a nondiscriminatory manner so that all persons similarly situated will	Formatted: Justified, Indent: Left: 0.11", First line: 0.5", Right: 0", Line spacing: single
receive substantially the same treatment.	
4.7 Benefit Contracts. The Library shall have the right (a) to enter into a contract	Formatted: Space Before: 0 pt
with one or more Health Care Organizations for the purposes of providing any benefits under the Plan; and (b) to replace any of such contracts. Any dividends, retroactive rate adjustments, other refunds of any type, or demutualization payments that may become payable under any insurance	Formatted: Justified, Indent: Left: 0.1", First line: 0.5", Right: 0", Line spacing: single
contract shall be assets of the Plan and shall be retained by the VEBA.	
4.8 <u>Indemnification</u> . The Administrator (if a party other than the Library, unless	Formatted: Space Before: 0 pt
otherwise provided by contract) and all agents and representatives of the Library shall be indemnified by the Library and saved harmless against claims, and the expenses of defending	Formatted: Justified, Indent: Left: 0.1", First line: 0.5", Right: 0", Line spacing: single
against such claims, resulting from any action or conduct relating to the administration of the Plan except claims arising from gross negligence, willful neglect, or willful misconduct. The Library reserves the right to select and approve counsel and also the right to take the lead in any action in which it may be liable as an indemnitor.	
4.9 <u>Claims and Appeals</u> . Claims for benefits under this Plan, or with respect to a Participant's right under the Plan, shall be administered in accordance with the claim procedures of the Health Care Organization providing medical benefits. Appeals from claims denied by a Health Care Organization shall be heard by the Administrator but only to the extent that such appeals are not to be resolved by the Health Care Organization. Claims procedures are designed to provide a full and fair opportunity to obtain a review of any adverse benefit determination.	Formatted: Justified, Indent: Left: 0.1", First line: 0.5", Right: 0", Line spacing: single
Notwithstanding the foregoing, any claims relating to the MERS HCSP shall be administered by MERS in accordance with the MERS HCSP Plan Document.	

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4.10 Expenses of Administration. Any proper expense incurred by the Library or the Administrator relative to the administration of the Plan shall be paid by the VEBA Trust if not paid directly by the Library. No person who is an employee of the Library shall receive any compensation for performing the duties of Administrator under the Plan, provided that the Library may reimburse such employee for any reasonable expenses of administration of the Plan paid for by such employee.

ARTICLE V CHANGES IN THE PLAN

1

5.1 <u>Amendment and Termination of the Plan</u>. The Library reserves the right toamend, modify or terminate the Plan, by resolutions approved by the Board of the Library, at any time, provided that any benefits due a Participant prior to the time of such amendment, modification or termination shall be paid in accordance with the Plan and any contract with a Health Care Organization. The Library may make any modifications or amendments to the Plan that are necessary or appropriate to qualify or maintain the Plan as a plan meeting the requirements of the applicable sections of the Code or other applicable law.

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ARTICLE VI MISCELLANEOUS PROVISIONS

6.1 Information to be Furnished. Participants shall provide the Library and Administrator with such information and evidence, and shall sign such documents, as may reasonably be requested from time to time for the purpose of administration of the Plan.

6.2 <u>Limitation of Rights</u>. Neither the establishment of the Plan nor any amendment thereof, nor the payment of any benefits, will be construed as giving to any Participant or other person any legal or equitable right against the Library, Administrator, VEBA or the VEBA Trustees, except as provided herein or in the VEBA.

6.3 <u>Illegality of Particular Provision</u>. The illegality of any particular provision of this Plan shall not affect the other provisions, but the Plan shall be construed in all respects as if such invalid provisions were omitted.

6.4 <u>Effect of Mistake</u>. In the event of a mistake as to the eligibility or participation of a Participant, or the benefits payable with respect to any Participant, the Administrator shall, to the extent it deems feasible, correct such mistake.

6.5 <u>Applicable Laws</u>. The Plan shall be governed and construed according to the laws ← of the State of Michigan.

6.6 <u>Construction</u>. The headings and subheadings contained herein are inserted onlyas a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of the Plan nor in any way shall affect the Plan or the construction of any provision thereof. In any necessary construction, the masculine shall include the feminine and the singular the plural, and vice versa.

IN WITNESS WHEREOF, the Plymouth District Library has caused this instrument to be executed, effective <u>December 1, 2002</u>, 2024.

THE PLYMOUTH DISTRICT LIBRARY

Dated: 22 Aug 2012

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SUPPLEMENT TO PLYMOUTH DISTRICT-LIBRARY RETIREE MEDICAL PLAN

Effective December 1, 2002

For the period from the effective date of the Plan to June 30, 2003, the contract with a Health Care Organization providing benefits is a Group Operating Agreement with a CareChoices HMO.

Covered medical expenses shall be as prescribed in the contract, and will not be paid by the Plan other than through the contract.

Health Plans:

 June 30th, 2003 to June 30th, 2004

 July 1st, 2004 to June 30th, 2005

 July 1st, 2005 to June 30th, 2006

 July 1st, 2006 thru June 30th, 2007

 July 1st, 2007 to June 30th, 2008

 July 1st, 2008 to June 30th, 2009

 July 1st, 2009 to June 30th, 2009

 July 1st, 2010 to June 30th, 2010

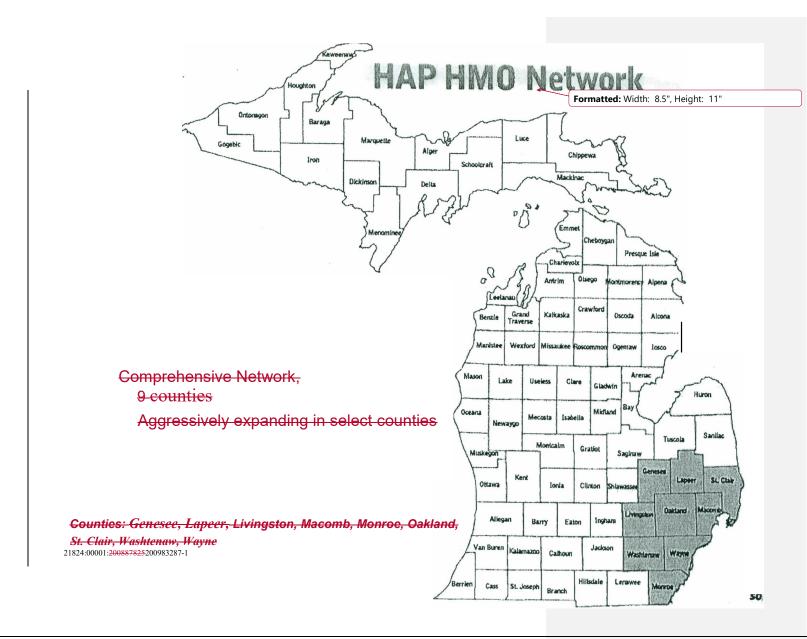
 July 1st, 2011 to June 30th, 2011

 July 1st, 2012 to June 30th, 2012

Care Choices Care Choices Care Choices Health Alliance Plan Health Alliance Plan

APPENDIX A

The current map or other description of the Covered Area is attached. A current copy of this Plan, including the description of the Covered Area, is on file in the Library Business Office, with the Plan Administrator.





TO: Plymouth District Library Board

RE: Staff Locker Quote, Approval

DATE: November 14, 2024 FROM: Shauna Anderson, Director

We are looking to install more lockers in our staff area. We currently only offer 16 mini-lockers for staff to use, but we would like to offer significantly more. We found the following options that suit our price range. I am recommending moving forward with the option from Global Industrial, which offers a digital lock option with a reasonable number of lockers for the price

Vendor	Cost	Number of Lockers	Features
Global Industrial	\$8,220	45	Full Assembled
			Digital Locks
ULINE	\$4438 + \$250	53	Metal Lockers
	S/H		More size options
Budget Lockers	\$8,192	35	Larger Lockers

Shopping Cart (5)



Global Industrial[™] 3-Tier 9 Door Digital Wood Locker, 36"W x 15"D x 72"H, Cherry, Assembled

Model #: WB299232

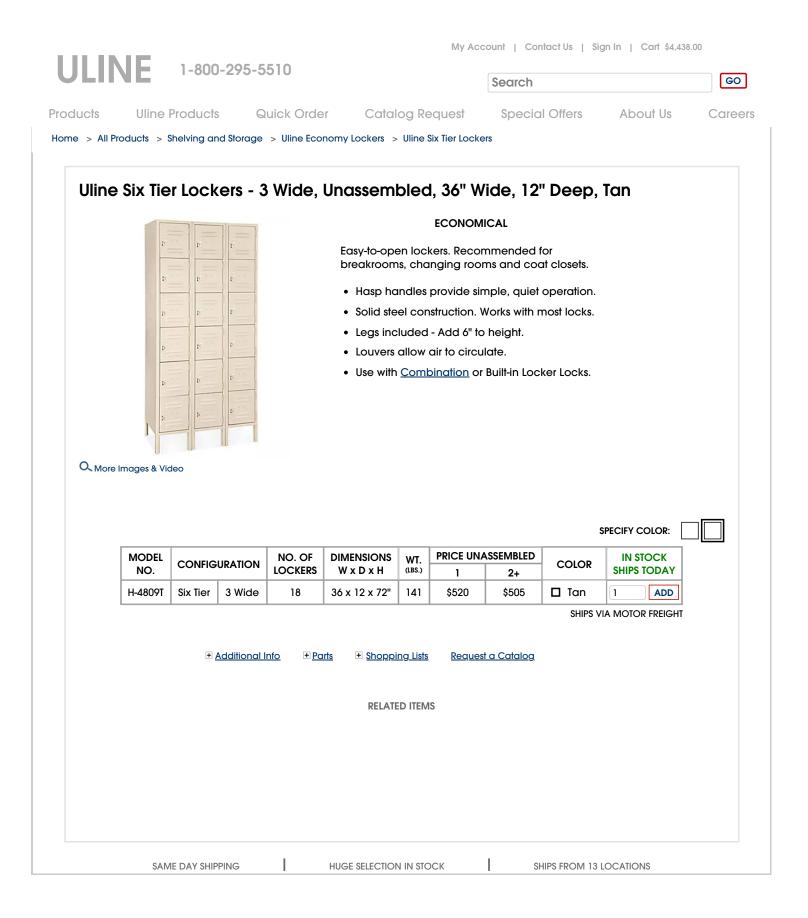


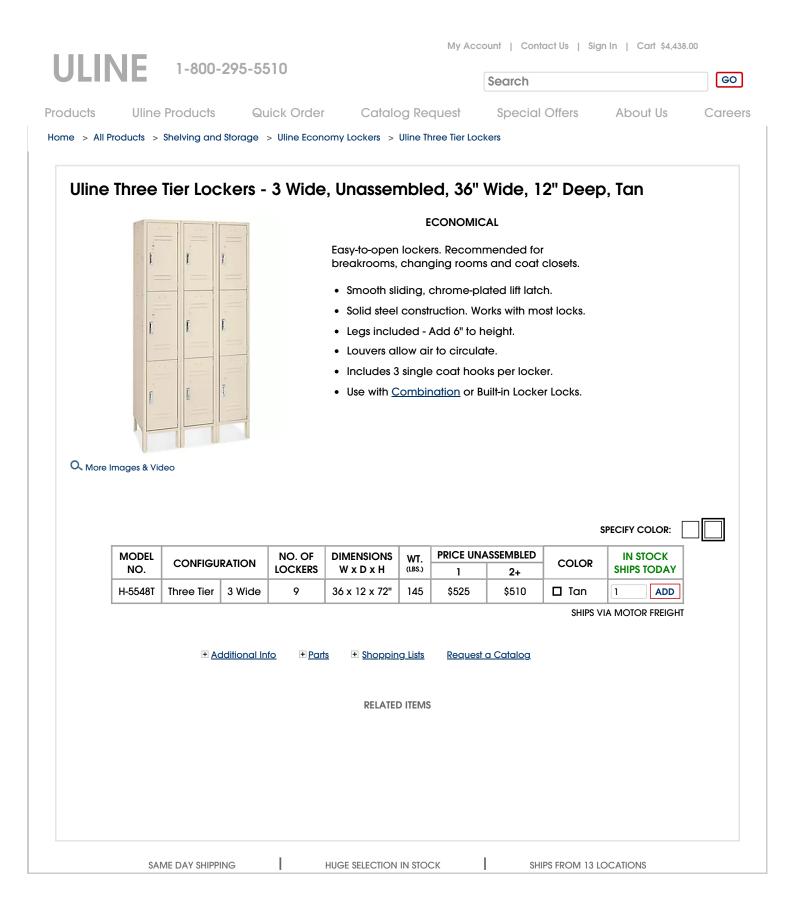
\$7,545.00 (\$1,509.00/unit)

Save for later Remove

Expected delivery on or before Wed, Nov 27

Your Cart Summary					
Item Total \$7,545.00					
Subtotal	\$7,545.00				
Est. Shipping	\$675.00				
Zipcode 48170					
Shipping Method					
Ground					
Total \$8,220.00					
Taxes are calculated during checkout.					
Enter promo code					





My Account | Contact Us | Sign In

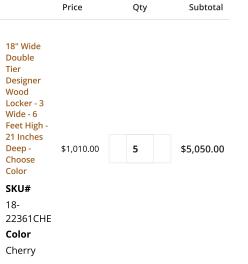
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F H	H-4291-LNP	Locker Numl Uline Six Tier Deep, Tan	ber Plates #1-50 Lockers - 3 Wide, Unc	assembled, 36" Wide, 12" Unassembled, 36" Wide, 12"	1	\$45.00/ST	\$45.00 \$520.00	

 Shipping
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 Questions?
 \$300+ orders are eligible for a free item.

Shopping Cart

Summary	SHARE SHOPPING CART				
ESTIMATE SHIPPING A	ND TAX				
State/Province					
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Curbside Delivery wit	th Liftgate \$2,839.00				
Liftgate & Driveway I	Delivery \$2,939.00				
Subtotal	\$5,050.00				
Shipping (Available Methods - Curbsid Liftgate)					
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Order Total	\$8,192.00				
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PayPal, you agree to ou Policy, and Privacy Poli California residents: Clic	k Here to see what data we collect. to opt out of personal data				
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