



TO: Plymouth District Library Board **DATE:** July 9, 2024
RE: Facilities Assessment Quote, **FROM:** Shauna Anderson,
Discussion Director

In an effort to prepare for interior facility updates that we plan to take on in the coming years, I have been meeting with local designers, architects, and construction management firms with a history of working closely with PDL. I asked a number of vendors to supply initial quotes for a potential facility assessment to support thoughtful planning around these potentially disruptive projects. I am attaching three of the quotes obtained through this process.

After considering the proposals, I would like to take a different approach in selecting a potential firm for the library's interior renovations. I would like to reconvene the Facility Committee and include relevant staff members who would be closely involved in the renovations projects to interview potential firms and make a recommendation to the larger board with a process for moving forward on this intensive undertaking.

In many ways, our staff are keenly aware of the needs of our patrons and the issues that we have with our current layout. We already have a sound list of needs that we want to address with this process that maintain the overall footprint of the library with a more forward-thinking approach to collections, displays, interactive learning environments, and community meeting spaces.

I will present our initial needs and ideas at this meeting and convene the Facilities Committee members later in the month to meet with potential firms.