



TO: Plymouth District Library Board **DATE:** May 15, 2024
RE: ILS Selection Committee **FROM:** Shauna Anderson,
Recommendation, Approval Director

Over the course of the last 6 months, the library convened a committee to recommend the future direction for the library's catalog. After researching our needs, participating in a number of demonstrations, and weighing our options, the committee is prepared to offer a unanimous recommendation to the board.

Currently, the library is under contract for approximately \$68,000 annually with Sirsi-Dynex for the following products through March 2025:

- Symphony ILS
- Enterprise Discovery Layer
- BlueCloud Mobile (this was voided when the product became defunct in November 2023)

We have already replaced BlueCloud Mobile with a product called Capira from OCLC that will cost the library less than \$4,000 annually once implemented in the coming weeks.

The committee recommends replacing the Symphony ILS (our staff-facing back-end) with an open-source product called Evergreen with implementation and support provided by Equinox Open Library Initiative for an annual total of \$17,000 and a one-time implementation and data migration fee of \$30,280.

The committee also recommends replacing the Enterprise Discovery Layer (our patron-facing collection search module) with the BiblioCore product from Bibliocommons. This product will cost \$25,515 annually with a one-time implementation fee of \$18,833.

Staff from the committee will be available to present on the recommendation. A chart of all products considered is attached.

RESOLVED BY _____; SECONDED BY _____ TO APPROVE REPLACING SYMPHONY ILS, PROVIDED BY SIRSI-DYNEX, WITH EVERGREEN, PROVIDED BY EQUINOX OPEN LIBRARY INITIATIVE, FOR AN ANNUAL TOTAL OF \$17,000 AND A ONE-TIME IMPLEMENTATION AND DATA MIGRATION FEE OF \$30,280

ROLL CALL:

RESOLVED BY _____; SECONDED BY _____ TO APPROVE REPLACING ENTERPRISE DISCOVERY WITH BIBLIOCORE, A PRODUCT PROVIDED BY BIBLIOCOMMONS, FOR AN ANNUAL TOTAL OF \$25,515 AND A ONE-TIME IMPLEMENTATION FEE OF \$18,833

ROLL CALL:

| Product Name | Annual Cost | Implementation Fees | Landing Page | User Account | Search | Item-Level | Back-end Utility | Reports | System Admin | Migration |
|--------------|-------------|---------------------|--------------|--------------|-------------|-------------|------------------|-------------|--------------|-------------|
| BiblioCore | \$25,515 | \$18,833 | 4.10 | 2.75 | 3.72 | 4.42 | n/a | n/a | n/a | 1.67 |
| Evergreen | \$17,000 | \$30,280 | 2.44 | 2.55 | 2.73 | 2.0 | 3.08 | 3.27 | 2.60 | 2.47 |
| Polaris | \$36,980 | \$49,983 | 3.57 | 3.32 | 3.65 | 3.14 | 3.06 | 3.27 | 2.46 | 2.21 |
| Aspen | \$6,500 | \$5,000 | 2.68 | 3.04 | 2.74 | 2.61 | n/a | n/a | n/a | 1.25 |
| CARL/TLN | \$61,427 | \$0 | 2.21 | 2.93 | 2.17 | 2.70 | 1.70 | 1.52 | 1.77 | 1.67 |
| Koha | \$13,390 | \$25,700 | 2.40 | 2.14 | 1.61 | 1.33 | 2.64 | 2.94 | 2.31 | 2.00 |
| CURRENT | \$68,000 | \$0 | 1.92 | 2.3 | 2.30 | 2.27 | 2.14 | 2.3 | 1.82 | n/a |



TO: Plymouth District Library Board **DATE:** May 15, 2024
RE: VEBA Amendment Proposal, **FROM:** Shauna Anderson,
Approval Director

During the process for working on the 2023 VEBA Actuarial Report, it was discovered that two retirees currently receiving VEBA benefits did not meet the requirements for VEBA participation based on the plan documents. Those who retired before the age of 60 were required to have 25 years of service with the library, but this was not how the plan was administered or explained to employees.

To ensure that the retirees who planned on this benefit and have been receiving it as part of their retirement do not lose their benefits, I am proposing an amendment to the definition of a retiree in the VEBA plan allowing staff who are 55+ and have met the service requirements to receive benefits, back-dated to 2019.

The VEBA Committee met with our attorney, Mindi Johnson from Foster Swift, to answer any questions about the proposal. The drafted language is attached to this memo.

RESOLVED BY _____; SECONDED BY _____ TO APPROVE AMENDING THE DEFINITION OF A RETIREE IN THE VEBA PLAN TO ALLOW STAFF WHO ARE 55+ AND HAVE MET THE SERVICE REQUIREMENTS TO RECEIVE BENEFITS, BACK DATED TO 2019

ROLL CALL:

**SECOND AMENDMENT TO THE
PLYMOUTH DISTRICT LIBRARY
RETIREE MEDICAL PLAN**

The Plymouth District Library Retiree Medical Plan (the “Plan”) is hereby amended effective December 1, 2019 by replacing Section 1.18 of the Plan in its entirety with the following:

1.18 **“Retiree”** means a former Employee of the Library if on the date such Employee terminates employment with the Library he or she has attained age 55 and has completed at least 10 years of Credited Service with the Library.

PLYMOUTH DISTRICT LIBRARY

Dated: _____, 2024

By: _____
Shauna Anderson, Director