

# INTERNET & LIBRARY DEVICE USE

Definition of Device: Anything that has a sensor attached to it and can transmit data from one object to another or to people with the help of the internet is known as an Internet of Things (IoT) device. The IoT devices include wireless sensors, software, actuators, computer devices and more.

The Library allows access to a variety of electronic resources, including those available through the internet. Access to the internet is made available by means of Library-supplied computers and devices, as well as through wireless access available to users from personal equipment. This policy applies to use of the internet by any means. No device provides support for all file types, browser plug-ins, or internet technologies. The Library recognizes this is a dynamic environment with content that constantly changes.

Plymouth District Library neither has control over resources offered through the internet nor has complete knowledge of what is on the internet. Information on the internet may be reliable and current, or may be inaccurate, out-of-date, and unavailable at times. Some content may be offensive. The internet is not governed by any entity, so there are no limits or checks on the kind of information contained there. Only a user can decide on the accuracy, completeness, and currency of the content.

Consistent with the [Library Privacy Act, MCL 397.601 et seq.](#) ("Privacy Act"), and this Internet & Library Device Use Policy, Plymouth District Library respects the privacy of patrons when they use a library device. Please refer to the Privacy Policy for more details.

## FILTERING

In accordance with Michigan's Public Act 212 of 2000, the Library provides filtering on all teen and youth computers. Note, however, that no filter is 100% effective. Parents or legal guardians are responsible for their minor child's reading, listening, and viewing of material, including the internet.

In addition, if a patron requests a specific site to be unblocked from the filtering program, the Director or their designee will determine whether it contains obscene matter or sexually explicit matter that is harmful to minors. If it does not, the administrative staff may authorize the system-wide unblocking of the site. The patron will be informed of the decision in writing. The decision may be appealed in writing to the board, whose decision shall be final.

## VIOLATIONS

The Library's devices, network, and internet connection may not be used for any illegal activity or in an unauthorized manner in violation of this internet & Library Device Use Policy. Illegal acts will be prosecuted to the full extent of the law.

Users violating this policy will first be asked to comply. For individuals who repeatedly violate this policy after previous warnings, the Library reserves the right to prohibit use of its devices, network, internet connection, and/or the library for a period up to 72 hours by action of the staff member in charge. Additional information about violations can be found in the code of conduct policy.

## PRECAUTIONS

Software and other files downloaded from the internet may contain viruses or spyware that may infect other devices. Plymouth District Library is not responsible for damage or loss that may occur from use of the Library's devices.

Since the internet is not secure, patrons are responsible to ensure that their personal data is not compromised. Sending any information, including credit card numbers, via the internet is at the sole risk of the user. Plymouth District Library has no control over the security of this data.

A fee may be charged for material printed on Library printers.

## BEHAVIOR AROUND EQUIPMENT

- Please listen to all staff directions, failure to adhere to staff instruction may result in being asked to leave the space.
- Staff members reserve the right to remove patrons by their own discretion.
- No food or drink are allowed in proximity to Library equipment

- Patrons will have limited direct access to certain Library equipment, excluding specific programs.
- Access given to patrons may be supervised by staff, at staff discretion.

## EQUIPMENT DISCLAIMER:

Library equipment is available to the public to make and design a variety of different projects and objects. Library equipment may be used only for lawful purposes. The public will not be permitted to use Library equipment to create material that is:

- Prohibited by local, state, or federal law.
- Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others. (Such use may violate the terms of use of the manufacturer).
- Obscene or otherwise inappropriate for the Library environment.
- In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent, or trademark protection.

Plymouth District Library reserves the right to refuse any project request.

The patron agrees to assume all responsibility for, and shall hold the library harmless in, all matters related to copyrighted, patented or trademarked materials. The Plymouth District Library is not responsible for any damage, loss, or security of data arising from the use of its equipment or network, nor the functionality or quality of objects produced on Library equipment.

Plymouth District Library does not guarantee complete privacy for project designs during the creation process as it will be done in a public space. Patrons may purchase third party designs however; the Library cannot guarantee the viability of these files/designs on Library equipment.

Amount of time that equipment can be used will be regulated according to demand and equipment restrictions. The Library reserves the right to limit the number of project requests. Library staff may review projects before they start the creation process. Patrons are solely responsible for the creation and editing of design files. Files may be deleted from the system following the completion of a project or session.