



DIRECTOR REPORT

To: Plymouth District Library Board
From: Shauna Anderson, Library Director
Date: January 12, 2024

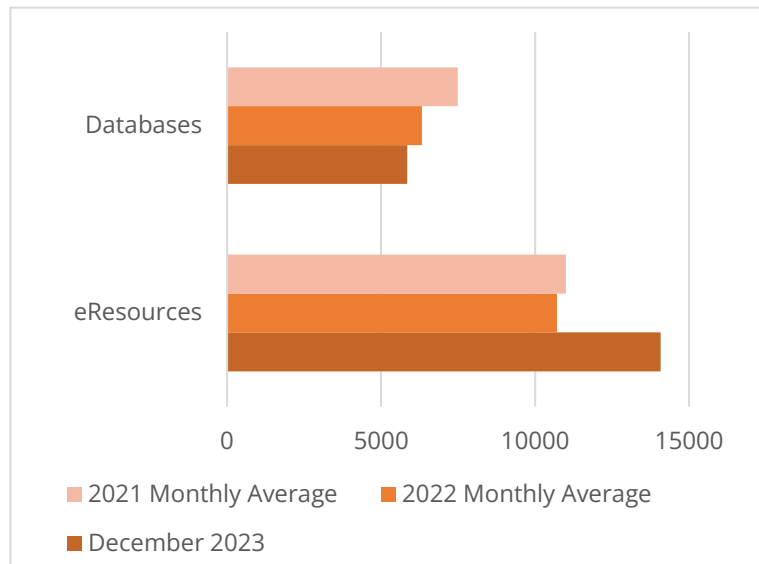
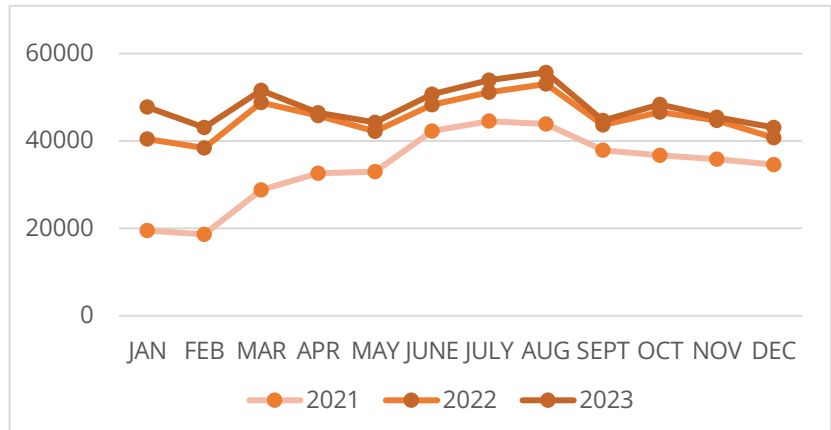
CONTENTS

Circulation	2	Technology	5
Checkouts have exceeded half a million this year and eResource usage increased by 11%		Staff are learning how to use the new embroidery machine	
Participation	3	Facilities	6
Monthly average for youth program attendance more than doubled over previous year		Wellness room construction completed, working on new locks	
Community Engagement	4	Personnel	7
Connections made with Red Cross, Historical Museum and City of Plymouth		Lots of staff celebrating anniversaries and two job postings for Youth Librarian and Facilities Supervisor	

CIRCULATION

PHYSICAL COLLECTIONS

Circulation for the year broke half a million for a total of 574,960. On average, about 16 physical items were checked out per person in our district. When combined with digital checkouts, our per capita average climbs to 20.



DIGITAL COLLECTIONS

eResource usage increased by 11% over the previous month. Database usage decreased, despite the additional subscriptions added. Overall, the 2023 monthly average for eResources increased 14% over the previous year's monthly average, while the monthly average for databases decreased by 10% over the prior year.

DECEMBER'S MOST POPULAR TITLES

- Tom Lake* by Ann Patchett
- None of This Is True* by Lisa Jewell
- The Edge* by David Baldacci
- The Secret* by Lee Child
- The Mystery Guest* by Nita Prose

PARTICIPATION



Participants in December's Brown Bag Books discussion enjoy the conversation. Displays from the MI LEGO User Group filled our meeting rooms during winter break.

PROGRAM HIGHLIGHTS

- 56 people attended *The Great Detroit*, a film showing and discussion with the producer (Anthony Brogdon). There was impactful dialog after the showing and robust applause for the presenter.
- 91 people attended the FAFSA College Planning program for both adults and teens.
- Brown Bag Books had 24 attendees in December, with 16 in person and 8 on Zoom. Tim said that everyone loved the book selection, and they had a great conversation.
- 45 College Exam Cram bags were given out in December.

↓ 15,342

Library Visits

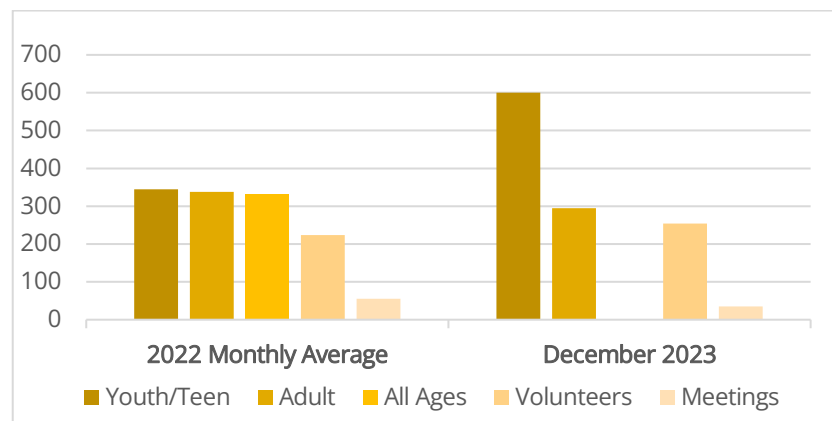
↓ 2,254

Questions Answered

↓ 61

Total Programs

The monthly average for youth program attendance more than doubled over the previous year, approaching pre-pandemic levels of attendance. A total of 852 programs were scheduled throughout the year.



COMMUNITY ENGAGEMENT

PROJECT UPDATES

Donation to the Historical Museum
PDL donated a large collection of Dickens books to the Historical Museum for their special "A Dickens of a Christmas" exhibit.

Taking Plymouth to the Next Level
Heather Pacheco, Shauna Anderson, and Melanie Bell participated in the Taking Plymouth to the Next Level discussion with the City of Plymouth's strategic plan consultant Doug Griffiths.

Local Outreach
PDL hosted a small but successful blood drive with the Red Cross.

Plymouth District Library
December 19, 2023 at 5:00 PM · 🌐

We welcomed some very special stuffed friends last week to a pajama storytime and an overnight in the library! We are so grateful to our smallest patrons who allowed us to enjoy their company. They had a blast but were grateful to be reunited with their children at the follow-up breakfast storytime. Here's some pictures of just a few adventures they had after hours.



👍❤️ 28 1 comment 1 share

Plymouth District Library
December 3, 2023 · 🌐

Today is International Day of Persons with Disabilities! We highly value our disabled community members and wanted to take today to highlight some of the recent and upcoming steps we're making to create a more inclusive library.

Sensory Bags: Soon, we will be rolling out sensory bags for use in the library that contain headphones, weighted lap pads, fidget toys, and more.

CORE Boards: These boards, developed with local speech-language pathologists in accordance with Wayne C... See more



👍❤️ 21 1 comment



👍❤️ 31 3 shares

TECHNOLOGY

SPECIAL PROJECTS

Mobile App

PDL has elected to go with Capira for our next mobile application. It offers more functionality than our old app and is very easy to use. We are waiting on SIRSI to finalize configuring connections for the Capira API. We remain hopeful at having a new app up and running by March.

New Embroidery Machine

The new Baby Lock Capella embroidery machine that the Board approved has arrived. We will be acquiring a few more peripherals to make it easier to embroider hats and t-shirts before making it available to the public. Lily Fronden has received some training and is in the process of training other staff on how to use the new equipment.

New Receipt Printers

We replaced receipt printers at all the service desks and installed some more receipt printers to make printing guest passes for the new print/computer management system easier

↓ 10,972

WiFi Sessions

↓ 1,309

Computer Sessions

↓ 75,202

Website Hits

N/A

Mobile App Uses



FACILITIES

Wellness Room

The construction portion of the project is complete, however there were some issues with the door handle and locking mechanism that we need to address before we are ready to start using it with the public.

Leak Repaired

We had a small leak from a water pipe above the new books on the main level. Plumbers came out and replaced a seal to fix the issue and the ceiling tile was replaced.

Sweeper Purchased

Facilities purchased a new sweeper that functions as a very quiet vacuum. The new equipment will allow custodial staff to clean the carpets during the day with minimal disruption to staff and patrons.

PERSONNEL

Open Positions

Facilities Supervisor

Youth Services Librarians

New Hires

Clint Lafferty	Started 1/8	Technology Specialist
Donna Jackson	Started 1/8	Marketing & Visual Design Specialist
Alex Freeman	Started 1/5	Intern
Izabella Doornbos	Started 1/8	Intern

Terminations, Retirements, Resignations

Briana Kemmerling	Effective 12/28/23	Intern
Michael Spaeth	Effective 12/06/23	Intern

Employee Anniversaries

Tim Sherman	01/06	15 years	Adult Services Librarian
Bruce Koldys	01/09	7 years	Technology Assistant
Rachel Benjamin	01/09	7 years	Tech Services Clerk
Collen Kingsbury	01/10	2 years	Teen Services Librarian
Susan Grybb	01/11	8 years	Page
Kim Butterbaugh	01/11	7 years	Tech Services Clerk
Heather Pacheco	01/24	12 years	Communication Relations Specialist

December FTE Count: 38.8