

# PLYMOUTH DISTRICT LIBRARY BOARD

Public Hearing on the 2024 Proposed Budget and 2023 Millage Rate

At the

Regular Meeting, Tuesday September 19, 2023, 7:30 p.m.

Hybrid Meeting In-Person and Using Zoom

Public Hearing on the 2024 Proposed Library Operating Budget

And

2023 Millage Rate

1. Call to order and attendance - President Pappas called the Public Hearing to order at 7:30 p.m.

PRESENT: Trustees George, Morrison, Pappas, Sexton, Walsh, Yaser

ABSENT: Trustee Khogali

ALSO PRESENT: Shauna Anderson, Director; Melanie Bell, Assistant Director

PUBLIC: Mr. Vaz – Plymouth, MI

Michael Daronco – Plymouth, MI via Zoom

2. Approve Agenda- N/A
3. Public Comment – None
4. Adjourn Public Hearing

Resolved by Trustee Sexton, seconded by Trustee Morrison to adjourn the Public Hearing at 7:32 p.m.

AYES: 6

NAYS: 0

PASSED

1. Call to order and attendance – President Pappas called the regular meeting to order at 7:32 p.m.

PRESENT: Trustees George, Khogali, Morrison, Pappas, Sexton, Walsh, Yaser

\*Trustee Khogali arrived at 7:34 p.m.

ABSENT: None

ALSO PRESENT: Shauna Anderson, Director; Melanie Bell, Assistant Director

PUBLIC: Mr. Vaz – Plymouth, MI

Michael Daronco – Plymouth, MI via Zoom

2. Approve agenda –

Resolved by Trustee Walsh; seconded by Trustee Yaser to approve the agenda

AYES: 6

NAYS: 0

PASSED

3. Approve minutes of August's regular meeting as amended –

- Agenda item #2 misspelled Trustee Yaser's name. The minutes were amended to reflect the correction

Resolved by Trustee Yaser; seconded by Trustee Sexton to approve the Minutes of August's regular meeting as amended

AYES: 6

NAYS: 0

PASSED

4. Public comment – None

5. Financial report and list of August's bills -

- August's revenues and expenditures were reviewed
- Plante Moran has provided the Library with a cash flow analysis
- The Library's Michigan Class account is performing very well
- Director Anderson is planning to place more money in the Michigan Class account
- Director Anderson reviewed the line item budget adjustments for 2023. Since the dollar amount did not change, the board does not need to approve the adjustments

Resolved by Trustee Khogali; seconded by Trustee Walsh to accept the financial report and approve for payment check numbers 32132 through 32221 and August's payroll and retirement transfers and monthly credit card payments

AYES: 7

NAYS: 0

PASSED

6. Director's Report -

- Circulation continues to rise and has reached pre-COVID numbers
- eResources collection is expected to outpace physical collections by the year 2025 or 2026
- Maker Fest was a huge success and has helped increase patrons' interest in Lab technology
- Orange Boy will launch before the end of September and is expected to help improve the Library's marketing strategies

6.1 Trustee Reports - None

7. Committee Reports - None

- Director Anderson will schedule a Finance Committee meeting in the near future to discuss transferring more funds into the Michigan Class account

8. Old Business –

8.1 2023 Millage Resolution Approval

Resolved by Trustee Walsh, seconded by Trustee Morrison, to approve the 2023 Millage rate at 1.428

Roll Call:

AYES: Trustees: George, Khogali, Morrison, Pappas, Sexton, Walsh, Yaser 7

NAYS: 0

ABSENT: 0

RESOLUTION: PASSED

8.2 2024 Operating Budget Approval

- Director Anderson reviewed the 2024 Budget with the board. There were no questions

Motion by Trustee Khogali, seconded by Trustee Morrison to approve the Plymouth District Library's 2024 Budget in the amount of \$4,460,000.00

Roll Call:

AYES: Trustees George, Khogali, Morrison, Pappas, Sexton, Walsh, Yaser 7

NAYS: 0

ABSENT: 0

RESOLUTION: PASSED

9. New Business – None

10. Adjourn -

Resolved by Trustee Sexton; seconded by Trustee Morrison to adjourn the meeting at 8:12 p.m.

AYES: 7

NAYS: 0

PASSED

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Trustee Sexton, Secretary

DRAFT