

				9.1
TO:	Plymouth District Library Boa	ard	DATE:	05 February 2022
RE:	Acceptance of Gifts July 2021 – December 2021		FROM:	Shauna Anderson Director
	Attached is a list of gifts receiludes general collection gifts; 'and gifts to the Endowmen	Adopt-a-Magazi	_	
	RESOLVED BY GIFTS RECEIVED BY THE 2021 THROUGH DECEMBE	PLYMOUTH DIS	STRICT LIBR	ARY FROM JULY 1,
	AYES	NAYS		

Acceptance of Gifts: July 2021 - December 2021

Collection Gifts

7/7/2021	FRIENDS of the Library	\$ 9.00
Book	plated in memory of Carol Packard	
7/8/2021	M/M John Schmidt	\$ 29.00
8/25/2021	Zach Holmes	\$500.00
Book	s to be plated in memory of Elizabeth Holmes	
9/17/2021	Roy & Christina Rennolds	\$100.00
10/1/2021	Kiwanis Club of Colonial Plymouth	\$500.00
Fund	s to be used to support Youth (pre-school – 12)	
10/26/2021	Chapter EA of PEO Sisterhood	\$100.00
11/8/2021	Anonymous	\$ 50.00
12/12/2021	Sarah Ann Cochrane Chapter NS DAR 3 books donated	
12/20/2021	The Bernard Family Book plated in honor of Bina Bernard	\$ 50.00
12/20/2021	Arthur & Eileen McNulty	\$300.00
In me	mory of Joan & Thomas Healy	
Walter A. S	cherer In honor of Gail L. Scherer	\$ 50.00
TOTAL:		<u>\$1,688.00</u>

Other

12/20/2021	Mark & Linda Manchester	\$1,000.00
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TOTAL: <u>\$1,000.00</u>

Grants

12/09/2021 Detroit Zoological Society \$ 100.00

TOTAL: <u>\$ 100.00</u>

Community Foundation of Southeast Michigan

TOTAL:		<u>\$220.00</u>
12/30/2021	Kathyrn Johnson	\$100.00
12/29/2021	Elsie M. Trinka	\$ 20.00
12/21/2021	John Coleman	\$100.00

Friends of the Plymouth District Library Gifts

TOTAL:	<u>\$6,039.64</u>
Program Expenses for 4th Quarter	\$4,186.12
Program Expenses for 3rd Quarter	\$1,853.52

Adopt-A-Magazine Gifts

7/8/2021	M/M John Schmidt	\$371.00
10/15/2021	Larry Cooper	\$ 59.00
10/15/2021	Carl Anderson	\$ 39.95
10/15/2021	Diane Anderson	\$ 24.00
10/15/2021	Barbara Kraft	\$ 19.96
10/15/2021	M/M Wayne Ziobro	\$364.84
11/4/2021	Trailwood Garden Club	\$ 49.90
11/29/2021	Trailwood Garden Club	\$ 27.00
01/07/2022	Edward & Rita Furkak	\$100.00
01/08/2022	Marie Turppa	\$ 40.00
01/20/2022	Alicia Rowe	\$ 89.90

TOTAL: \$1,185.55

TOTAL OF ALL GIFTS RECEIVED JULY 2021 – DECEMBER 2021 \$10,233.19



TO: Plymouth District Library Board **DATE** February 10, 2022

:

RE: Financial Policy, Second Reading **FROM** Shauna Anderson, Director

:

Library pages constitute the lowest paid job category in the library. Their main duties and responsibilities revolve around the accurate shelving of library materials throughout the building. This can be physically demanding work requiring extreme attention to detail. This group of employees also constitute one of the most diverse cohorts of library staff—in terms of age, educational make-up, and personal background.

During 2022 budget preparations, I made provisions to raise the current page wages and pay schedule. I recommend that we increase the hourly rates for all pages by \$1 and move the pay scale from \$9.87-11.35 to \$10.87-12.35.

Our current page schedule provides up to 147 hours per week. The additional \$1/hour will result in a maximum increase of \$6,762 for the remainder of this year (\$7,644 annually). This increase was included in the current fiscal year projected expenditures approved by the board in September.

Resolved by	, seconded by	, to approve increasing the Library
pages' hourly rates by \$1	.00 and moving the pay s	cale from \$9.87-11.35 to \$10.87-12.35.
AYES	_ NAYS	<u> </u>



TO: Plymouth District Library Board **DATE** February 10, 2022

RE: Resolution to Support Banking and Financial Matters

FROM Shauna Anderson, Director

The library was recently named in a life insurance policy by a member of the public. In order for the library to receive these funds, we need to have a documented board resolution that authorizes me, or another member of the library staff, to sign contracts on behalf of the institution.

We also require a similar documented resolution in order to allow us to make changes to our bank accounts with Community Financial Credit Union.

I request that the board authorize the attached resolution to allow me to act as a signatory on behalf of Plymouth District Library.

Resolved by	, seconded by	, to approve appointing Director Shauna
Anderson acting sign	atory on behalf of Plymouth D	District Library



Date

Community Financial Credit Union
500 S. Harvey
Plymouth, MI 48170
To whom it may concern
The Plymouth District Library Board of Trustees hereby authorize our Library Director, Shauna Anderson, to sign documents related to financial matters on behalf of our organization. This is effective immediately.

Yasir Khogali, Library Board President



Fidelity & Guaranty Life Insurance Company 777 Research Drive Lincoln, NE 68521

To whom it may concern

The Plymouth District Library Board of Trustees hereby authorize our Library Director, Shauna Anderson, to sign documents related to financial matters on behalf of our organization. This is effective immediately.

Yasir Khogali, Library Board President

Date



TO: Plymouth District Library Board **DATE** February 10, 2022

:

RE: Youth Services Department **FROM** Shauna Anderson, Director

Spotlight

PDL's youth services team transformed throughout the COVID-19 pandemic—adding teen services, re-inventing program models, and keeping young people connected to valuable resources. I have invited Lauren Baker, Coordinator of Youth Services, to present at this meeting to give you a better understanding of her team's contribution to the life of the community.

I will be inviting other department heads to present at future meetings as the agenda allows.