

# PLYMOUTH DISTRICT LIBRARY BOARD

Regular Meeting, Tuesday December 21, 2021, 7:30 p.m.

## THE MEETING WILL BE HELD IN PERSON FOR LIBRARY BOARD MEMBERS AND NECESSARY STAFF AND INVITED GUESTS, AND ELECTRONICALLY FOR PUBLIC PARTICIPATION

This meeting will only be held electronically for public participation pursuant to the Open Meetings Act and MDHHS Orders. Only Library Board members, necessary staff, and invited guests may attend the meeting in person. Pursuant to the OMA, the Library gives notice of the following:

1. **Reason for Electronic Meeting.** In order to comply with the capacity restrictions in the MDHHS and other orders, the Library is requiring the public to attend remotely as permitted by the OMA.
2. **Procedures.** The public may participate in the meeting electronically and may make public comment through the following method:

To Join Zoom Meeting use this link or the following phone number.

<https://us02web.zoom.us/j/84949591404>

Meeting ID: 849 4959 1404

Password: 99536543

Or call this number:

1-651 372 8299

3. **Contact Information.** For those people who desire to contact members of the Library Board to provide input or ask questions on any business that will come before the public body at the meeting, please contact Shauna Anderson, Director, [sanderson@plymouthlibrary.org](mailto:sanderson@plymouthlibrary.org), (734) 453-0750 (ext. 218), prior to the start of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should contact Shauna Anderson, Director, [sanderson@plymouthlibrary.org](mailto:sanderson@plymouthlibrary.org), (734) 453-0750 (ext. 218), within a reasonable time in advance of the meeting.

- 1 Call to order and attendance
- 2 Approve agenda
- 3 Approve minutes of November's meeting
- 4 Public Comment
- 5 Financial Reports -
  - October's Payroll and Retirement Transfers
  - November's Checks and Payroll and Retirement Transfers
- 6 Librarians' Report
  - 6.1 Trustee Reports
- 7 Committee Reports
  - 7.1 Building Committee – No Meeting
  - 7.2 Personnel Committee – December 7, 2021
  - 7.3 Goals Committee – No Meeting
  - 7.4 Finance Committee – No Meeting
- 8 Old Business
  - 8.1
  - 8.2
- 9 New Business
  - 9.1 2022 Library Closings Resolution
  - 9.2 2022 Blanket Purchase Orders Resolution
  - 9.3 2022 Dental Insurance Renewal
  - 9.4 Emergency Leave Renewal
  - 9.5 Employee Classification Standardization
  - 9.6 Comp Time Policy Amendments
  - 9.7 Personnel Handbook Update
  - 9.8 Financial Policy Update (first reading)
  - 9.9 2022 Objectives
- 10 Adjourn

***Plymouth District Library shares resources to create connection and opportunity for our entire community, because we are stronger together.***