



TO: Plymouth District Library Board **DATE:** July 18, 2020

RE: 2021 Budget Approval Schedule **FROM:** Carol Souchock
2020 Budget Update Schedule Director

At this time of year we set our budget calendar for the forthcoming year.
This includes a budget work study session with the full board.

In addition, as previously discussed, we need to revisit our current 2020 budget in regards to the impact of COVID-19. At this meeting we will look at the impact of COVID-19 on our current 2020 budget and the expected impact on our upcoming 2021 budget. I would like to set up a budget work study session to do so on **Saturday, August 15, 2020 at 10 am.**

The following is our schedule for approval of the annual operating budget.
It will enable us to fulfill all legal requirements for timely posting, public input and approval.

Preliminary approval of millage rates for purposes of public hearing.
August 18, 2020 at 7:30 pm

Presentation and discussion of 2021 Operating budget.
Preliminary approval of budget for purposes of public hearing.
Final approval of millage rates for purposes of public hearing and to meet certification deadline.
September 15, 2020 at 7:30 pm

Budget Work Study Session
September 26, 2020 at 10 am

Public/Truth-in-taxation hearings for 2021 Operating budget.
October 20, 2020 at 7:30 pm

The Board must approve a budget by December 31 each year.

RESOLVED BY _____, SECONDED BY _____ TO APPROVE THE PROPOSED SCHEDULE FOR CONSIDERATION OF THE 2021 LIBRARY OPERATING BUDGET, INCLUDING PUBLIC POSTING AS REQUIRED BY LAW AND TO SET A PUBLIC MEETING TO REVIEW OUR CURRENT 2020 BUDGET. YES _____, NAYS _____.