

9.1

TO: Plymouth District Library Board

DATE: 01 December 2020

RE: 2021 Library Closings

FROM: Carol Souchock
Director

This is a request for a resolution to confirm official 2021 Library Closings. In addition to the official holidays included in the Library's Personnel Manual, the list includes the Sundays of Memorial and Labor Day weekends as has been our tradition and mirror other local government holiday closings.

The Library has been closed Sunday of Fall Festival and Art in the Park weekends for many years, all due to difficulty accessing the Library on those days.

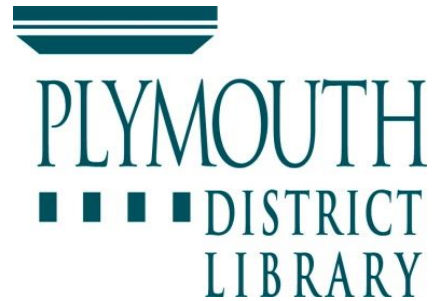
We also include New Year's Day of 2022 on our proposal list as this day will need to be scheduled prior to the 2022 Annual Board meeting.

January 01 (Friday)	New Year's Day
April 04 (Sunday)	Easter
May 30/31 (Sunday/Monday)	Memorial Day
July 04 (Sunday)	Independence Day
July 11 (Sunday)	Art in the Park
September 05/06 (Sunday/Monday)	Labor Day
September 12 (Sunday)	Fall Festival
November 24 (Wednesday) @ 6 pm	Day prior to Thanksgiving
November 25 (Thursday)	Thanksgiving
December 24/25 (Friday/Saturday)	Christmas
December 31; January 1, 2022 (Friday/Saturday)	New Year's Day

**RESOLVED BY _____, SECONDED BY _____, TO APPROVE THE
PROPOSED LIST OF LIBRARY CLOSINGS FOR 2021 AND NEW YEAR'S
Day, JANUARY 01, 2022.**

AYES_____

NAYS_____.



9.2

TO: Plymouth District Library Board

DATE: 01 December 2020

RE: 2021 Regular Meeting Dates

FROM: Carol Souchock
Director

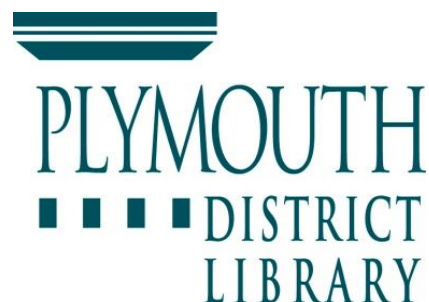
Since 1989, regular Library Board meetings have been held on the third Tuesday each month at 7:30 p.m. These dates for 2021 are:

January 19th
February 16th
March 16th
April 20th (Easter is April 4th)
May 18th
June 15th
July 20th
August 17th
September 21st
October 19th
November 16th (Thanksgiving is November 25th)
December 21st
January 18, 2022- **ANNUAL MEETING**

**RESOLVED BY _____, SECONDED BY _____ TO ESTABLISH THE
CALENDAR OF 2021 REGULAR LIBRARY BOARD MEETINGS AND 2022 ANNUAL
MEETING ON THE THIRDTUESDAY OF EACH MONTH AT 7:30 P.M.**

AYES _____

NAYS _____



9.3

TO: Plymouth District Library Board

DATE: 01 December 2020

RE: Blanket Purchase Orders - 2021

FROM: Carol Souchock
Director

Leader Business is being added to the Blanket Purchase Order list beginning January 1, 2021

BLANKET PURCHASE ORDERS – 2021

Amazon.com	4649	Home Depot	3876
Baker Taylor	3884	Horton Plumbing	9784
BASS, Inc.	10678	LB Office Products	7000
Bumler Mechanical, Inc.	10677	Lansing Sanitary Supply	10778
CDWG	7004	Leader Business	11958
Cee Clean Window Service	4280	Library Design Assoc	9785
City of Plymouth	9683	McCarthy & Smith	10676
Coffee Break Service, Inc.	7946	Merritt Cieslak Design	9147
Crystal Clear Aquarium	3902	Michigan Office Solutions	9144
Dalton Commercial Cleaning	7340	Midwest Tape	4783
Demco	3873	Millennium	9145
EBSCO Information Services	4995	Office Depot	3996
Engraving Connections	7006	Random House	5851
FedEx-Kinko's	3905	Recorded Books	3897
Foster, Swift, Collins & Smith	5001	Serene Landscape Group	9665
Gale Cengage	3893	Security 101	11163
Genson's Plumbing	9787	ShredCorp	11667
Graybar Electric	3924	Staples Business Advantage	3882
Greko Printing & Imaging	5547	Tempco Mechanical	10679
Green Brain Comics	9788	Unique Management Services	4487
Guardian Alarm Co.	4268	Upstart	3926

**RESOLVED BY _____, SECONDED BY _____, TO APPROVE
THE PROPOSED LIST OF BLANKET PURCHASE ORDERS FOR FISCAL
YEAR 2021.**

AYES_____

NAYS_____